

V. Project Based Assistance (Section 8)

- | | |
|------------------------------|------------------------------|
| <input type="radio"/> Studio | Number of Vouchers requested |
| <input type="radio"/> 1 BR | Number of Vouchers requested |
| <input type="radio"/> 2 BR | Number of Vouchers requested |
| <input type="radio"/> 3 BR | Number of Vouchers requested |
| <input type="radio"/> 4 BR | Number of Vouchers requested |
| <input type="radio"/> Total | Number of Vouchers requested |

VI. Financial Assistance

Total Financial Assistance Requested: \$

Please attach a financial pro forma for the project. You can use the form attached in Appendix B, or you can use your own form. If using your own form, the pro forma needs to include sources and uses, rents and expenses, and projected cash flow for a thirty year period. Rents on PBA Section 8 units should reflect Fair Market Rents.

VII. Due Diligence

- a. **Identify Due Diligence completed to date and attach copies of any completed reports:**
- b. **Identify known due diligence to be completed prior to acquisition:**

VIII. Services Provider (must check one)

- Project sponsor has identified the PSH population to be served and is already working with Multnomah County on services.**
- Project sponsor has identified the PSH population to be served and is working with external service provider on providing services. Please attach a letter of support from the proposed service provider and identify how the services will be funded:**
- Project sponsor will be providing services.**
- Project sponsor is willing to work with Multnomah County to identify target population and service provider.**

IX. Certification of Application

I certify that all of the statements made in this application (and all other supporting documentation furnished in connection with this application) are true, complete and correct to the best of my knowledge and belief and are made in good faith. I understand that knowingly providing false information in connection with this application is a violation of state law and may result in criminal prosecution.

I understand Portland Development Commission (PDC) will retain this application whether or not it is approved, and completing the application is not a guarantee of approval or funding. I understand that any or all information contained in this application (and all other supporting documentation furnished in connection with this application)

Note: if you require more space for any of the explanations, please use a separate sheet and attach it to your application.

may be subject to verification or investigation by the PDC. In submitting this application, I authorize the verification and investigation of all matters which the PDC deems relevant to my application for financial assistance, including without limitation, all statements contained in this application, property inspections, credit and employment history and construction experience. For these purposes, (a) I consent to the release of such information by credit agencies, banks, employers and other relevant individuals and agencies to any duly authorized agent of PDC; (b) I release from all liability such individuals and agencies supplying such information; and (c) I release the PDC from all liability for making such investigations and inquiries.

This application information is confidential and submitted voluntarily to the City of Portland acting by and through the PDC. I understand that non-exempt information contained in this application is subject to disclosure under the Oregon Public Records Law, ORS 192.420, in the sole discretion of PDC.

I hereby certify that I do not anticipate that any existing tenants will be displaced by the rehabilitation funded by any public or PDC financing and that no units have been vacated in anticipation of obtaining a rehabilitation loan from PDC. I certify that any tenant required to vacate within six (6) months prior to the date of loan application was evicted for documentable cause. Should any tenant (s) be displaced by the rehabilitation or because of an increase in rents, I will be responsible for the cost incurred in their relocation.

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, gender, marital status, age (provided the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income derives from any public assistance program; or because the applicant has in good faith exercised any right under the Consumer Credit Protection Act. The federal agency that administers compliance with this law concerning this creditor is the Region X Office of the Federal Trade Commission, or Federal Trade Commission, Equal Credit Opportunity, Washington D.C. 20580."

Signed:

Title:

Date:

Signed:

Title:

Date:

The Portland Development Commission is an equal opportunity employer.

APPLICANT PROCESSING REVIEW

Acquisition and/or Relocation Questionnaire

This questionnaire is intended as a tool in reviewing applications for FEDERAL funding to assess possible issues regarding acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended. Please use the back of this form for detailed answers that require additional space.

Date:

Applicant:

Type of Project: (i.e., new construction, rehabilitation, existing Section 8, etc.)

Type of Funding Applied for:

Project Location / Address: _____

(Internal Use Only: PDC Reviewer): _____

SITE ACQUISITION SECTION

1. Based on the information in the application, does the applicant already own the site? *(a yes answer requires that the purpose for acquisition be satisfactorily explained in detail).*

Yes No

If yes, was the site purchased for this project?

Yes No *(If the answer is no, please describe why this site was originally purchased)*

1(a) If applicant has site control, did applicant/buyer provide seller with required voluntary, arm's length transaction information (form attached at the end of this document)? *(If no, the purchaser must be informed of the requirement and obtain one prior to funding see 1(b)).*

Yes *(include copy)* No N/A *(an N/A reflects that the site was not purchased for this project)*

1(b) What is the anticipated date the purchaser can obtain the voluntary arms length transaction document? _____

RELOCATION/SECTION 104(d) SECTION
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2. Will there be demolition or conversion? Yes No

2(b) Are there low income tenants living on the premises? Yes No

3(a) Sponsor has provided copies of the following information: *(check all that apply)*

Relocation Plan

Rent Roll (a list of **all** persons, including children, roommates and businesses who occupy the property. Businesses may include daycare, computer repair, car maintenance, etc.)

List of previous tenants who have moved within the past year

GIN notices

Proof of Delivery (either certified mail returned receipt or signed acknowledgements)

Persons occupying the property include:

to be permanently displaced _____

to be temporarily displaced _____

of businesses to be permanently displaced _____

of businesses to be temporarily displaced _____

4(a) Estimation of costs for relocation and real property acquisition have been **considered** and appear reasonable? Please take into consideration any special needs of the displaced, including age, disabilities, family size, and number of children that may increase the costs.

Yes No

4(b) The source of funding for such costs has been identified. **(If yes, please list type of potential PDC issued funds):**

Yes No

4(c) Has applicant has been informed of the requirement to provide funds for relocation costs and the complexity of this process.

Yes No

4(d) Has a relocation consultant been identified? (If yes, indicate name) Yes No