

**ADDENDUM No. 1 TO ITB #07-16, LABORATORY SERVICES: LEAD-BASED PAINT ANALYSIS**

Invitation to Bid (ITB) Title: Laboratory Services: Lead-Based Paint Analysis

Solicitation Number: #07-16

Addendum Number: 1

Date this Addendum Issued: December 21, 2007

Solicitation Coordinator: Daniel Spero  
Contracts Coordinator  
Purchasing & Contracting Services  
Portland Development Commission  
(503) 823-3291 (office)  
(503) 865-3738 (fax)  
[sperod@pdc.us](mailto:sperod@pdc.us) (email)

---

**PURPOSE OF THIS ADDENDUM:**

The purpose of this addendum is to clarify points of the above-referenced Invitation to Bid raised by a potential bidder.

**Question 1.** *My client conducts its business operations in a state other than Oregon in the United States, and is registered to do business in that state. Thus, is still necessary to register his business to conduct business in the State of Oregon?*

Answer: Yes, your client must register his business in the State of Oregon. This is a requirement of the Secretary of State for the State of Oregon. Information on the State of Oregon's business registry services can be found here:

<http://www.filinginoregon.com/business/index.htm>

Note that business registry is **not** a condition to bid; but rather a requirement only if that Bidder is selected to go to contract pursuant to the above-referenced solicitation.

**Question 2.** *What is the cost for the City of Portland EEO certification?*

Answer: EEO certification with the City of Portland, Oregon is a **free** process. Information about the City of Portland's EEO certification process can be found here:

<http://www.portlandonline.com/omf/index.cfm?&c=45665>

**End of this Addendum**