

City of Portland  
Mayor Sam Adams  
Office of Management and Finance  
Chief Administrative Officer Ken Rust  
Bureau of Purchases  
Bureau Director Jeff Baer

## CONTACTS

Brenda Kern, CCA  
Contract Compliance Specialist  
Phone: 503.823.6899

Cathleen Massier, MCA  
Contract Compliance Specialist  
Phone: 503.823.6888

Angela Pack, MCA  
Contract Compliance Specialist  
Phone: 503.823.6883

Loretta Young, CCA  
WFTH Coordinator  
Phone: 503.823.6850

Bureau of Purchases  
1120 SW Fifth Avenue, Room 750  
Portland, OR 97204  
Phone: 503.823.5047  
[www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing)

Local partners in the Workforce Training and Hiring Program include:

- Housing Authority of Portland
- Multnomah County
- Portland Development Commission

Our thanks to Hoffman Construction Co. and Oregon Tradeswomen, Inc. for providing photos for this brochure.

Learn more about the ways the Bureau of Purchases is working to support your business by visiting our website: [www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing).

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Technical Assistance  
SUSTAINABILITY  
CONSTRUCTION  
Good Faith Effort Program  
Professional, Technical, & Expert Services  
Workers' Compensation bidding  
OUTREACH & MARKETING  
PROPOSALS CITY BUSINESS LICENSE  
Workforce Training & Hiring Program Services  
Solicitation PREQUALIFICATION  
Contracts  
State of Oregon Certification Minority,  
Women, and Emerging Small Business  
GOODS Projects  
Sheltered Market Program  
Construction Contractors Board License  
Business Insurance  
Equal Employment Opportunity  
Request for Proposals PROCUREMENT  
Fair Contracting & Hiring Program



Workforce Training and Hiring Program

## What is the Workforce Training and Hiring Program?

*The goal of the Workforce Training and Hiring Program is to increase the numbers of women and minorities in the construction trades through apprenticeship opportunities on City of Portland projects.*

## How does the program support apprentices?

### Jobs on City Projects



### Develops Relationships with Contractors



## What are the program requirements?

For prime contracts over \$200,000 and sub contracts over \$100,000, contractors must:

- Register as a training agent
- Allocate 20 percent of labor hours, per trade, to State-registered apprentices
- Make reasonable and necessary efforts to employ a diverse workforce
- Submit monthly employment reports



## How do I get signed up as a training agent?

*Contact your trade union, or for non-union contractors, contact NW College of Construction, 503.256.7300, or Associated Builders and Contractors, 503.598.0522, to sign up to train apprentices in the construction trades.*

## Where can I find trained minorities and women apprentices to work on my project?

- Through your union and open-shop training programs

## Contractors, need additional recruitment resources?

Contact any of the following community-based organizations, who have trained pre-apprentices ready and willing to work on your projects and in your company:

- Oregon Tradeswomen, Inc.  
503.335.8200
- Evening Trades Apprenticeship Preparation  
503.943.5668
- Portland Youth Builders  
503.286.9350
- Job Corps  
503.326.6800

## I am interested in being an apprentice. Where can I get more information on apprenticeship programs?

*Contact the Bureau of Labor and Industries Apprenticeship and Training Division at 503.731.4072 or visit their website [www.boli.state.or.us](http://www.boli.state.or.us). You can also call the community-based organizations listed.*



## How do I learn more about the Workforce Training and Hiring Program?

Look at our website: [www.portlandonline.com/omf/purchasing](http://www.portlandonline.com/omf/purchasing) or call 503.823.5047.

