

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of September 7 – 11, 2009

Monday	Tuesday	Wednesday	Thursday	Friday
Labor Day Holiday	8:00 – 9:00 a.m. Commissioner Briefing 11:00 – 12:00 p.m. Commissioner Briefing 12:00 – 1:00 p.m. Warner & Staff Brief Chair 3:30 – 4:00 p.m. Warner/Chair prep for Mayor Mtg 4:00 – 5:00 p.m. Warner/Mayor Weekly Meeting	8:00 – 9:00 a.m. Warner & Staff Rose Project 9:30 – 10:30 a.m. Warner/Jeanne Nyquist Retreat Planning 11:00 – 12:00 p.m. Warner/Staff 1:1 1:30 – 2:00 p.m. Warner/Staff 1:1 2:00 – 3:00 p.m. Warner & Staff Discuss Sponsorships & Memberships 3:00 – 6:00 p.m. Board of Commissioners Meeting	10:30 – 12:00 p.m. Planning & Development Directors 2:00 – 2:30 p.m. Warner/Staff 1:1 3:30 – 4:30 p.m. Warner w/ Piculellgroup 6:00 – 9:00 p.m. Hispanic Heritage Month Celebration Dinner	8:00 – 9:30 a.m. Mayor Retail Strategy Town Hall 11:00 – 11:30 a.m. Silent Auction 12:30 – 1:30 p.m. City Club Legislative "New Hands" Assess the Session 2009 3:00 – 4:00 p.m. Warner/Staff 1:1 5:00 – 7:00 p.m. General Managers Reception

Week of September 14 - 18, 2009

Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 8:30 a.m. Warner/Margaret Van Vliet 1:1 10:00 – 12:00 p.m. Personal 3:00 – 4:00 p.m. Warner/Commissioner Fish Monthly 1:1	10:30 a.m. – 2:30 p.m. Executive Team Offsite Retreat 3:30 – 4:30 p.m. Warner/Mayor Weekly 1:1 6:00 – 8:00 p.m. Sustainable Development & Green Building Event	7:30 – 9:00 a.m. PBA Board Meeting 10:00 – 10:30 a.m. Strategic Planning w/ Staff 12:00 – 1:00 p.m. Warner/Chair Bi-Weekly 1:1 2:00 – 2:30 p.m. Warner/Staff 1:1 4:00 – 5:00 p.m. Warner/Commissioner Leonard Monthly 1:1	10:00 – 11:00 a.m. Warner & Susan Anderson 1:1 1:30 – 2:30 p.m. Warner/Don Mazziotti 1:1	10:00 – 10:30 a.m. Warner/Business Journal 11:30 – 1:00 p.m. Mayor's Oregon Sustainability Center Sponsorship Group 1:30 – 2:00 p.m. Warner/Staff 1:1 3:00 – 3:30 p.m. Warner/Staff 1:1