

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of August 24 - 28, 2009

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30 a.m. Warner/Commissioner & Chair 9:30 – 10:30 a.m. Commissioner Briefing 10:30 – 11:00 a.m. Warner/Commissioner 11:00 – 12:00 p.m. Commissioner Briefings 12:00 – 12:30 p.m. Warner/Commissioner 2:00 – 2:30 p.m. Warner/Staff 1:1 3:30 – 4:30 p.m. Warner/Staff 1:1	8:30 – 9:00 a.m. Warner & Susan Anderson 3:00 – 3:30 p.m. Warner/Chair prep for Mayor Mtg 3:30 – 4:30 p.m. Warner/Mayor Weekly 1:1	8:00 a.m. – Noon Board of Commissioners Meeting 11:00 – 11:30 a.m. Project Meeting 12:30 – 1:30 p.m. Warner/Sue Keil Permitting Centers 2:00 – 3:00 p.m. Warner/Staff 1:1 3:30 – 4:00 p.m. Warner/Staff 1:1	8:30 – 10:00 a.m. All Employee Staff Meeting 10:30 – 12:00 p.m. Planning & Development Directors Meeting 2:30 – 4:00 p.m. Policy & Strategy Forum Downtown Retail Strategy	8:30 – 9:00 a.m. Warner/Staff Prep for Project 9:00 – 10:00 a.m. Warner/Staff 1:1 12:00 – 1:30 p.m. Warner & Ward Hubbell, Green Building Initiative

Week of August 31 – September 4, 2009

Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 8:30 a.m. Warner/Margaret Van Vliet 1:1 2:00 – 3:00 p.m. Warner & Sue Keil Economic Development Strategy	10:30 – 11:00 a.m. Warner w/ Pam Neal Green Building Initiative 3:00 – 3:30 p.m. Warner w/ Staff Green Building Initiative	9:00 – 10:00 a.m. Warner/Staff Block 49 12:00 – 1:00 p.m. Warner/Chair Bi-Weekly 1:1 2:00 – 2:30 p.m. Warner/Staff Personnel Issue	12:00 – 1:00 p.m. Brownbag 3:00 – 4:00 p.m. Strategic Planning Meeting 4:00 – 5:00 p.m. Interview	Vacation