

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of July 14-18, 2008

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 9:00 a.m. Performance Assessment	8:30 – 9:30 a.m. Project Meeting	8:30 – 9:30 a.m. Project Meeting	8:00 – 9:30 a.m. Project Meeting	Vacation
11:00 – 11:30 a.m. Performance Assessment	10:00 – 11:00 a.m. Reorg Q&A w/ Staff	9:30 – 10:00 a.m. LTA Audit Response	9:30 – 10:00 a.m. Media Meeting	
12:00 – 12:30 p.m. Performance Assessment	12:00 – 2:30 p.m. Executive Team Meeting	10:30 – 11:30 a.m. Project Meeting	10:30 – 11:00 a.m. 50 th Anniversary Celebration w/ Staff	
1:30 – 2:30 p.m. Reorg Q&A w/ Staff	4:00 – 5:00 p.m. PDC & Commissioner Adams Monthly	11:30 – 12:30 p.m. PDC Reorg Q&A	Afternoon Vacation	
4:15 – 5:00 p.m. PDC & Commissioner Leonard 1:1	5:00 – 8:00 p.m. HAP Board of Commissioners	1:30 – 4:00 p.m. Operation H.O.M.E. 4:00 – 5:00 p.m. PDC & Commissioner Fish Monthly		

Week of July 21-25, 2008

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 8:30 a.m. Project Meeting	10:30 – 11:00 a.m. Warner/Staff 1:1	Vacation	8:30 – 9:30 a.m. Economic Development Mtg.	8:00 – 9:30 a.m. Blue Ribbon Steering Committee
9:00 – 10:30 a.m. Project Meeting	12:00 – 2:30 p.m. Executive Team Meeting		9:30 – 10:00 a.m. Managers Meeting Prep	10:30 – 11:30 a.m. Warner/Staff 1:1
10:30 – 11:30 a.m. Warner/Staff 1:1	2:30 – 3:30 p.m. Warner/Mayor/GSA/USCIS		10:00 – 10:30 a.m. Warner/Staff 1:1	12:30 – 1:15 p.m. Mayor/AR/CM PDC Check In
1:00 – 2:00 p.m. Warner & Mayor's Staff Weekly			12:00 – 1:30 p.m. Project Meeting	2:00 – 3:00 p.m. Warner/Staff 1:1
2:00 – 3:00 p.m. PDC & Commissioner Saltzman 1:1			3:00 – 4:00 p.m. Foster Corridor Charrette Follow-up	
4:00 – 5:00 p.m. Performance Assessment				