

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of January 7 – 11, 2008

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – Noon PDC Budget Discussion	7:30 – 9:30 a.m. PBA Board Meeting	9:30 – 10:00 a.m. Speech Preparation	8:00 a.m. – Noon Budget Discussions	9:00 – 9:30 a.m. Warner/IS Meeting
12:00 – 1:00 pm. Project Discussion	10:30 – 11:30 a.m. Housing Authority of Portland Development Commission	10:00 – 12:30 p.m. Budget Discussion	4:00 – 5:00 p.m. PDC & Mayor Monthly Check In	11:30 – 12:30 p.m. Warner/Staff 1:1
1:00 – 2:00 p.m. Warner/Mayor's Staff 1:1	12:00 – 1:00 p.m. Mayor's Brown Bag	2:00 – 3:00 p.m. Urban Renewal Meeting		1:00 – 6:00 p.m. Budget Discussion
2:00 – 3:00 p.m. Commissioners Ferran and Kadri	2:00 – 3:00 p.m. Warner/Staff 1:1	3:00 – 8:00 p.m. Board of Commissioners Meeting		
3:30 – 4:30 p.m. Budget Check In	3:00 – 4:00 p.m. Warner/Commissioner 1:1			

Week of January 14- 18, 2008

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30 a.m. Warner/Public Affairs	7:45 – 9:00 a.m. Commissioner Briefing	10:00 – 12:00 p.m. Monthly Managers Meeting	8:30 – 9:00 a.m. Reception	7:30 – 8:00 a.m. Commission Meeting
9:30 – 10:00 a.m. URA Meeting	9:30 a.m. – 11:30 a.m. Director's Collaborative Meeting	12:30 – 2:00 p.m. Mayor's Meeting @ Jefferson	9:30 – 11:30 a.m. Operation H.O.M.E	8:00 – 8:30 a.m. Performance Metrics
11:30 – 12:30 p.m. Warner/Human Resource Meeting	11:30 – 1:30 p.m. Executive Team Meeting	2:00 – 3:00 p.m. Warner/Chair Rosenbaum 1:1	11:30 – Noon Organization Development	8:30 – 9:00 a.m. Project Meeting
1:30 – 2:00 p.m. Project Meeting	1:30 – 2:00 p.m. Project Discussion	3:30 – 4:30 p.m. Warner/Commissioner Leonard 1:1	1:30 – 2:00 p.m. Hispanic Chamber Speech Prep	9:00 – 10:00 a.m. Warner/Staff 1:1
3:00 – 4:00 p.m. PDC & Bureau of Planning	2:00 – 5:00 p.m. Urban Renewal Advisory Group	4:30 – 5:30 p.m. Project Meeting	2:00 – 2:30 p.m. Budget Check In	11:30 – 1:30 a.m. Mayor's State of the City Speech
4:15 – 5:30 p.m. Clay Tower Celebration			2:30 – 3:30 p.m. Warner/Staff 1:1	2:00 – 2:30 p.m. Prep for Auditor's Meeting
			4:00 – 5:00 p.m. Warner/Chair Rosenbaum 1:1	2:30 – 3:30 p.m. Multnomah County Auditor
			5:00 – 8:00 p.m. ULI Program	4:00 – 5:00 p.m. Warner/Chair Rosenbaum 1:1