

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of October 29 – November 2, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. HQ Hotel Meeting	9:30 – 11:30 a.m. Director's Collaborative Meeting	8:00 – 2:00 p.m. Staff Activity – Open Door	8:30 – 9:00 a.m. Warner/Staff 1:1	7:00 – 8:00 a.m. Warner/Chair 1:1
9:30 – 10:00 a.m. Warner/Staff 1:1	12:00 – 2:30 p.m. Executive Team Meeting	3:00 – 3:30 p.m. Warner – Speech Preparation	9:00 – 10:00 a.m. Project Meeting	8:30 – 9:30 a.m. Urban Renewal Meeting
10:30 – 11:00 a.m. Warner/Staff 1:1	4:00 – 5:00 p.m. Warner/Commissioner Leonard 1:1	4:00 – 5:00 p.m. Warner/Staff 1:1	10:00 – 11:00 a.m. Project Meeting	9:30 – 10:00 a.m. Warner/Mayor 1:1
11:30 – 1:00 p.m. Economic Development Meeting			11:30 – 1:00 p.m. Monthly Bureau Director's Meeting	10:00 – 10:30 a.m. Warner/Staff 1:1
1:30 – 2:30 p.m. Warner/Mayor's Staff 1:1			2:00 – 3:00 p.m. Union Activity	10:30 – Noon Warner Project Meeting
4:00 – 5:00 p.m. Warner/BHCD Quarterly Meeting			3:30 – 5:30 p.m. Housing Authority of Portland	1:30 – 2:30 p.m. Warner/Staff 1:1
				4:30 – 5:30 p.m. Personal Appt.

Week of November 5-9, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
7:00 – 9:00 a.m. Developer's Roundtable Forum	7:30 – 9:00 a.m. Private Appointment	8:00 – 9:00 a.m. Project Meeting	7:30 – 9:30 a.m. ROSE Donor Breakfast	Vacation
9:30 – 11:30 a.m. Editorial Board	9:00 – 11:00 a.m. Director's Collaborative	9:00 – 10:00 a.m. Project Meeting	9:30 – 10:00 a.m. Warner/Staff 1:1	
11:00 – 1:00 p.m. Consultant Meeting	11:00 -1:00 p.m. Executive Team Meeting	11:30 – 12:30 a.m. Private Appointment	10:30 – 12:00 p.m. Planning & Development Directors	
1:00 – 2:00 p.m. Warner Project Meeting	4:00 – 5:00 p.m. City Audit Meeting	2:00 – 2:30 p.m. External Guest	1:00 – 1:45 p.m. Warner/Mayor 1:1	
2:30 – 3:30 p.m. Warner – Green Light Portland Development Commission	5:30 – 7:30 p.m. Urban League of Portland	3:00 – 4:00 p.m. Multnomah County		
3:30 – 5:00 p.m. Budget Work Group Meetings		6:00 – 9:00 p.m. Business Leadership Evening		