

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of July 23-27, 2007

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30 a.m. Project Activity	8:15 – 9:30 a.m. Director's Collaborative	7:30 – 10:00 a.m. Warner @ IKEA Opening	8:30 – 10:00 a.m. PDC All Employee Meeting	7:00 – 8:00 a.m. Performance Review
10:15 – 10:30 a.m. Warner/Staff 1:1	9:30 – 10:30 a.m. Project Meeting	10:30 – 11:00 a.m. Warner Speech Prep	12:00 – 1:30 p.m. Warner & HR Meeting	8:00 – 9:00 a.m. Performance Review
11:00 – Noon Warner/Staff 1:1	10:30 – 11:30 a.m. Warner Coaching	12:00 – 1:00 p.m. Warner/Chair Rosenbaum 1:1	2:00 – 3:00 p.m. Warner & PDOT Meeting	10:00 – 10:30 a.m. Warner/Staff 1:1
1:00 – 1:30 p.m. Warner/Staff Briefing	11:30 – 12:00 p.m. Warner/HR Meeting	2:00 – 3:00 p.m. Performance Evaluations	3:15 – 4:00 p.m. Warner & Commissioner Leonard	12:00 – 5:00 p.m. PDC Event
2:00 – 3:00 p.m. Warner & Commissioner Sten	12:00 – 2:30 p.m. Executive Team Meeting	3:00 – 3:30 p.m. Warner Project Meeting	4:00 – 5:00 p.m. Warner & Mayor's Staff	
3:00 – 4:00 p.m. Warner/Chair Rosenbaum 1:1	2:30 – 3:00 p.m. Warner Communications Mtg			
4:00 – 5:00 p.m. Warner & Metro Meeting	3:00 – 3:30 p.m. Warner/Commissioner Mohlis			
	4:00 – 5:00 p.m. Warner & HR Meeting			

Week of July 30 – August 3, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 9:30 a.m. Warner/Commissioner Adams	8:00 – 9:00 a.m. Warner/Commissioner Kadri 1:1	8:00 – 9:30 a.m. Project Meeting	7:30 – 9:00 a.m. Personnel Issue	8:45 – 9:00 a.m. Project Briefing
10:00 – 11:00 a.m. Project Debrief	11:00 – 1:00 p.m. Executive Team Meeting	10:00 – 10:30 a.m. Managers Meeting	9:30 – 10:30 a.m. Project Meeting	9:30 – 10:00 a.m. Performance Review
12:45 – 1:00 p.m. Warner/External Guest	2:00 – 3:00 p.m. Urban Renewal Advisory Group	12:00 – 1:00 p.m. Warner/Chair Rosenbaum 1:1	11:00 – 12:00 p.m. Project Meeting	11:00 – 12:00 p.m. Project Briefing
1:30 – 2:00 p.m. Warner & HR Staff	4:00 – 5:00 p.m. Project Meeting	1:30 – 2:30 p.m. Warner/Staff 1:1	1:30 – 2:30 p.m. Warner Coaching	1:30 – 2:30 p.m. Warner w/ PPS
2:00 – 2:30 p.m. Warner/Staff 1:1	5:30 – 9:00 a.m. City Club Meeting	2:30 – 3:00 p.m. Project Meeting	3:00 – 3:30 p.m. Warner/Staff 1:1	2:30 -3:00 p.m. Warner/Staff 1:1
3:30 – 4:30 p.m. Warner/External Meeting		4:00 – 5:00 p.m. Warner/Bureau of Planning	4:00 – 5:00 p.m. PDC Open House	
		5:00 – 6:00 p.m. Warner/Commissioner Wilhoite 1:1	7:00 – 9:00 p.m. Lents Benefit Dinner	