

**Portland Development Commission (PDC)
Executive Director Calendar
Week of September 10-14, 2007**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Commissioner Briefing	8:00 – 9:00 a.m. Commissioner Briefing	7:30 – 8:00 a.m. Commissioner Briefing	9:00 – 10:00 a.m. The Future of Portland – 20 Year Strategy	7:30 – 9:00 a.m. Oregon Sports Authority
9:00 – 9:30 a.m. Warner/Chair Rosenbaum 1:1	9:30 – 11:30 a.m. Director's Collaborative Meeting	8:00 – 3:00 p.m. Commission Meeting	11:30 – 12:15 PDC & Mayor's Meeting	9:30 – 10:30 a.m. Warner/Staff 1:1
9:30 – 10:30 a.m. Commissioner Briefing	12:00 – 1:00 p.m. PDC & Mayor's Monthly 1:1	3:00 – 4:30 p.m. Labor Commissioner & PDC	1:30 – 2:30 p.m. Warner & HR	11:00 – 11:15 a.m. Project Meeting
11:00 – 11:15 a.m. Warner/Mayor's Staff 1:1	1:15 – 3:00 p.m. Executive Team Meeting		2:50 – 3:00 p.m. Warner/Staff 1:1	11:15 – 11:30 a.m. Notary Book Signings
11:30 – 12:00 p.m. Re-Election Press Conference			4:00 – 4:30 p.m. Project Meeting	1:00 – 1:30 p.m. Commission Meeting Prep
12:00 – 1:30 p.m. Executive Team Meeting				1:30 – 2:00 p.m. Warner/Staff 1:1
1:30 – 2:30 p.m. Union Activity				2:30 – 3:30 p.m. Strategic Planning
2:30 – 3:00 p.m. Project Meeting				3:30 – 4:00 p.m. Personnel Related
3:30 – 4:00 p.m. Warner/Staff 1:1				
4:15 – 4:30 p.m. Warner Personnel Issue				

Week of September 17-21, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 10:30 a.m. Commission Work Shop	8:30 – 9:00 a.m. Project Meeting	7:00 a.m. – 5:00 p.m. Board and Executive Team Strategic Planning Summit	7:00 – 8:30 a.m. Warner/External Party meeting	8:30 – 10:30 a.m. Greenborough, NC Delegation
1:00 – 2:00 p.m. PDC & Mayor's Staff	9:00 – 9:30 a.m. Panel Discussion Prep		9:00 – 9:30 a.m. Warner/BOP	10:45 – 11:30 a.m. Warner/Staff 1:1
2:00 – 3:00 p.m. CEO for Greenlight Greater Portland Development Commission	9:30 – 11:30 a.m. Director's Collaborative		11:00 – 1:00 p.m. Personal Appt	1:00 – 2:00 p.m. Warner/Staff 1:1
3:00 – 4:00 p.m. Warner & Commissioner Sten 1:1	12:00 – 2:30 p.m. Executive Team Meeting		1:30 – 2:00 p.m. Project Meeting	2:15 – 2:45 p.m. Warner/Staff 1:1
	3:00 – 4:00 p.m. PDC & Commissioner Leonard 1:1		2:30 – 3:00 p.m. Project Meeting	3:30 – 4:30 p.m. Warner/Mayor/Chair Meeting
	4:00 – 5:00 p.m. PDC & Commissioner Adams 1:1		3:00 – 4:00 p.m. Coaching Appt.	
			5:30 – 7:30 p.m. Oregon Entrepreneur's Network	