

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of September 3-7, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	9:30 – 11:30 a.m. Director's Collaborative Meeting 11:00 – 11:30 a.m. Project Meeting 12:00 – 2:30 p.m. Executive Team Meeting 3:00 -3:30 p.m. Warner/Chair Rosenbaum 1:1 4:00 – 5:00 p.m. Warner/HR Project	7:30 – 9:30 a.m. Project Meeting External 8:30 – 9:00 a.m. Warner/Chair 1:1 10:00 – 12:00 p.m. Monthly PDC Managers Meeting 12:30 – 1:00 p.m. Personnel Related 1:00 – 1:30 p.m. Warner/Staff 1:1 1:30 – 2:30 p.m. Warner/Staff 1:1 3:45 – 4:00 p.m. Strategic Planning Prep 4:00 – 4:30 p.m. Warner/Mayor's Staff	8:00 – 12:00 p.m. Inverge Conference 12:00 – 12:30 p.m. Personnel Issue 5:00 – 6:00 p.m. PDX Vision Meeting 5:00 – 7:00 p.m. PDX Mall Info Ctr Reception	10:00 – 11:00 a.m. Project Meeting 11:00 – 11:30 a.m. Warner/Staff 1:1 11:30 – 12:30 p.m. Warner/Staff 1:1 1:00 – 2:00 p.m. Dry Run Presentation 2:30 – 4:00 p.m. Project Tour – Meier & Frank Bldg

Week of September 10-14, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 9:30 a.m. Project Meeting – External 11:30 – Noon Personnel Issue 1:00 – 1:30 p.m. Homeownership Work Session 2:00 – 3:00 p.m. Warner/Commissioner Sten 1:1 3:30 – 4:30 p.m. Warner/Commissioner Saltzman 1:1 4:30 – 6:00 p.m. Strategic Planning 5:30 – 7:30 p.m. Portland Milwaukie Light Rail Meeting	8:30 – 9:00 a.m. Warner & Mayor's Staff 9:00 – 11:30 a.m. Director's Collaborative 10:30 – 11:00 a.m. Project Meeting	8:00 – 9:00 a.m. New Concept Transit Projects (Adam's) 9:30 – 10:00 a.m. Warner/Staff 1:1 10:30 – 11:00 a.m. Construction Wage 12:00 – 1:00 p.m. Warner/Mayor's Staff 1:1 1:00 – 1:30 p.m. Portland Streetcar Project 2:00 – 3:00 p.m. Development Staff Meeting 3:30 – 4:00 p.m. All Employee Staff Prep.	7:30 – 10:30 a.m. Project Meeting – External 10:45 – 11:45 a.m. Park Avenue Leadership Meeting 12:00 – 1:00 p.m. Warner/Staff 1:1 1:00 – 2:00 p.m. HR Project Meeting 3:00 – 4:00 p.m. Warner & PPS Meeting 4:00 – 4:30 p.m. Warner/Staff 1:1	8:30 – 9:00 a.m. Warner/Staff 1:1 9:00 – 9:30 a.m. Warner/Staff 1:1 11:00 – 12:00 p.m. Executive Team Meeting Prep 1:00 – 2:00 p.m. Warner/Chair Rosenbaum 1:1 2:00 – 2:30 p.m. Employee Farewell 2:30 – 3:00 p.m. Project Meeting 3:00 – 4:00 p.m. Warner/Staff 1:1 4:00 – 5:00 p.m. Warner/Staff 1:1