

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of July 9-13, 2007

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Warner/Commissioner Briefing	7:30 – 9:00 a.m. PBA Board Meeting	8:00 – 9:00 a.m. Commissioner Briefing	10:30 – Noon P&D Director's Meeting	7:30 – 9:30 a.m. Workforce Investment Board
9:30 – 10:30 a.m. Warner/Commissioner Briefing	9:30 – 2:30 p.m. Executive Team Meeting	9:00 a.m. – Noon Commission Meeting Prep	1:30 – 2:15 p.m. Warner/Mayor Monthly 1:1	11:00 – Noon Warner/Staff 1:1
10:30 – 11:30 a.m. Warner/Staff 1:1	3:00 – 3:30 p.m. Warner/Staff – Speech Prep	2:00 – 2:30 p.m. Mayor's Meeting	4:00 – 5:00 p.m. Warner/Chair Rosenbaum 1:1	12:30 – 1:30 p.m. Warner/Staff 1:1
1:00 – 2:00 p.m. Warner & Mayor's Staff Weekly Mtg.	3:30 – 4:30 p.m. Warner/Staff 1:1	3:00 – 7:00 p.m. Commission Meeting	5:00 – 7:00 p.m. Small Business Advisory Council	1:30 – 3:30 p.m. Exec Director NMAC Tour
3:30 – 4:00 p.m. Project Meeting	5:00 – 7:00 p.m. Dr. Vicki Phillips Reception			3:30 – 4:30 p.m. Warner/Staff 1:1
4:30 – 5:00 p.m. Warner/Staff 1:1				

Week of July 16-20, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 - 9:30 a.m. ITE District Meeting	8:30 – 9:30 a.m. Warner/Staff 1:1	8:00 – 9:30 a.m. Strategic Planning	7:00 – 9:00 a.m. Personal Appt.	8:30 – 9:30 a.m. Warner/Staff 1:1
10:30 – 11:30 a.m. Warner/Staff 1:1	9:30 – 11:00 a.m. Director's Collaborative	10:30 – 11:30 a.m. Warner/Staff 1:1	9:00 – 10:00 a.m. Warner/Staff 1:1	10:00 – 12:00 p.m. Warner Project Tour Lents
1:00 – 2:00 p.m. Warner & Mayor's Staff 1:1	12:00 – 2:30 p.m. Executive Team Meeting	12:00 – 1:30 p.m. Warner Project Meeting	11:00 – 12:00 a.m. Warner/Staff 1:1	12:00 – 5:00 p.m. Strategic Planning
2:00 – 3:00 p.m. Warner/Commissioner Saltzman	4:00 – 5:00 p.m. Warner/Commissioner Adam's	1:45 – 2:45 p.m. Warner/Bureau of Planning Monthly	12:30 – 1:30 p.m. Warner/Staff 1:1	
4:00 – 5:00 p.m. Warner/Staff 1:1		3:00 – 4:00 p.m. Warner/Commissioner Leonard	1:30 – 2:30 p.m. Project Meeting	
			4:00 – 5:00 p.m. Warner/Chair Rosenbaum	