

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of June 4-8, 2007

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 8:30 a.m. Warner/Commissioner 1:1	8:00 – 9:00 a.m. Project Meeting	8:00 – 9:00 a.m. Warner & BHCD 1:1	8:30 – 9:00 a.m. Warner/Staff 1:1	7:30 – 9:30 a.m. Oregon Sports Authority
10:00 – 10:30 a.m. Presentation Preparation	9:30 – 9:45 a.m. Warner/Chair 1:1	10:00- 12:00 p.m. Management Team Meeting	9:30 -10:30 a.m. Personnel Issue	9:30 – 10:30 a.m. Project Meeting
10:30 – 11:30 a.m. Project Meeting	11:00 – 11:30 a.m. Project Debrief	12:30 – 1:00 p.m. Project Meeting	2:30 – 3:30 p.m. Project Meeting	1:00 – 2:00 p.m. Warner/Staff 1:1
12:00 – 1:00 p.m. Port of Portland	12:00 – 2:00 p.m. Regional Partners Meeting	1:00 – 1:30 p.m. Personnel Issue		
1:30 – 2:15 p.m. Warner & Mayor's Staff 1:1	3:30 – 4:30 p.m. Project Meeting	1:30 – 2:30 p.m. Warner/Staff 1:1		
3:00 – 4:00 p.m. Warner & Commissioner Leonard	4:30 – 6:00 p.m. Project Meeting	2:30 – 3:30 p.m. Project Meeting		
4:00 – 5:00 p.m. Portland Public Schools		4:00 – 5:00 p.m. Warner & Planning 1:1		
		5:00 – 8:00 p.m. Presentation		

Week of June 11-15, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
9:30 – 10:30 a.m. Commissioner Briefing	7:30 – 9:30 a.m. PBA Board Meeting	1:00 – 2:00 p.m. School Board Meeting	8:30 – 9:30 a.m. Project Meeting	8:30 – 9:30 a.m. PDC & Mayor's
10:30 – 11:00 a.m. Reporter Interview	9:00 – 9:30 a.m. Warner/Commissioner Briefing	2:00 – 3:00 p.m. City Council	9:30 – 10:00 p.m. Planning, PDOT, PDC	9:30 – 10:00 a.m. Coaching Meeting
12:30 – 1:30 p.m. Transportation Stakeholder	10:00 – 10:30 a.m. Personnel Issue	3:00- 10:00 p.m. Board of Commissioners Meetingr	11:00 – 1:00 p.m. CAWS	10:00 – 11:00 a.m. Project Meeting
1:30 – 2:30 p.m. Warner & Mayor's Staff 1:1	11:00 – 11:30 a.m. Project Meeting		1:00 – 1:45 p.m. PDC & Mayor Bi-Weekly 1:1	12:45 – 1:00 p.m. Project Meeting
2:30 – 3:30 p.m. Organization Development	12:00 – 2:30 p.m. Executive Team Meeting		4:00 – 5:00 p.m. Warner/Chair 1:1	2:30 – 3:00 p.m. Project Meeting
3:30 – 4:30 p.m. Coaching Session	3:00 – 4:00 p.m. Warner/Staff 1:1			3:00 – 4:00 p.m. HR Related
4:30 – 5:00 p.m. Media	5:00 – 6:00 p.m. Farewell Event			4:30 – 5:00 p.m. Media

