

**Portland Development Commission (PDC)  
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

**Week of October 5 – 9, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:30 – 10:30 a.m. Central City URA Evaluation Committee</p> <p>11:00 – 5:00 p.m. Vacation</p>	<p>8:30 – 9:30 a.m. Warner &amp; Staff Prep for Portland Business Journal 2009 Partners in Development Breakfast Speech</p> <p>9:30 -10:00 a.m. Warner/Staff 1:1</p> <p>10:30 – 11:00 a.m. Warner/Staff 1:1</p> <p>11:00 – Noon Warner/Staff Goal Review</p> <p>3:00 – 3:30 p.m. Warner/Chair prep for Mayor Meeting</p> <p>3:30 – 4:30 p.m. Warner/Mayor Weekly 1:1</p>	<p>9:00 – 10:00 a.m. Warner/Staff Goal Review</p> <p>10:00 – 10:30 a.m. Warner/Julie Harrelson Strategic Summit Planning</p> <p>12:00 – 1:00 p.m. Brownbag: Understanding Central City Housing Inventory</p> <p>2:00 – 2:30 p.m. Warner/Staff Goal Review</p> <p>3:00 – 3:30 p.m. Warner/Staff Goal Review</p> <p>3:30 – 4:00 p.m. Warner/Staff Goal Review</p> <p>4:00 – 4:30 p.m. Master Plan Lents URA</p> <p>5:00 – 6:30 p.m. PBA Reception for Dr. Richard Lariviere</p>	<p>7:30 – 9:00 a.m. Warner Panelist – Portland Business Journal 2009 Partners in Development Breakfast</p> <p>10:30 – 11:00 a.m. Warner &amp; Staff Ankeny Restroom Issues</p> <p>11:30 – 1:00 p.m. Unveiling of Naito Legacy Project</p> <p>3:00 – 3:30 p.m. Fairfield Hotel</p> <p>4:00 – 6:30 p.m. Angelo Planning Group 10<sup>th</sup> Anniversary Open House</p>	<p>9:00 – 9:30 a.m. Recruitment Meeting</p> <p>10:00 – 1:00 p.m. Mercy Corp Grand Opening</p> <p>2:00 – 2:30 p.m. Warner &amp; Staff Killingsworth Station</p> <p>2:30 – 3:00 p.m. Photo Shoot</p> <p>3:00 – 3:30 p.m. Warner &amp; Greg Miller, Washington County</p> <p>3:30 – 4:30 p.m. Warner/Staff Labor Committee</p>

**Week of October 12 – 16, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 – 9:00 a.m. Commissioner Briefing</p> <p>11:00 – Noon Commissioner Briefing</p> <p>12:00 – 1:00 p.m. Columbus Day Potluck w Staff</p> <p>3:00 – 4:00 p.m. Warner/Commissioner Fish Monthly Meeting</p> <p>6:00 – 8:00 p.m. Oregon Business Association's Annual Statesman Dinner</p>	<p>7:30 – 9:00 a.m. PBA Board Meeting</p> <p>10:30 – 11:30 a.m. Warner/Mayor Weekly 1:1</p> <p>2:30 – 3:30 p.m. Warner/Margaret Van Vliet 1:1</p> <p>6:00 – 8:00 p.m. Portland Community Media Team Reception</p>	<p>12:00 – 1:00 p.m. Warner/Dean Marriott</p> <p>3:00 – 7:00 p.m. Board of Commissioners Meeting</p>	<p>8:00 – 10:00 a.m. Executive Team/Urban Leadership Team Tier 1 Project Review</p> <p>10:00 – 10:30 a.m. Warner/Staff 1:1</p> <p>3:00 – 4:00 p.m. Warner/James Hester &amp; Staff LMC</p>	

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**Week of October 19 - 23, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:30 – 9:00 a.m. Warner/Staff 1:1	7:30 – 8:30 a.m. Warner & Tony Kane	9:30 – 10:00 a.m. Warner/Commissioner Strauss	7:00 – 11:00 a.m. Oregon Economic Forum – Economy Under Obama: Assessing First 9 months	9:30 – 10:00 a.m. Warner & Staff Conflict of Interest Policy
9:30 – 10:30 a.m. Executive Team/Urban Leadership Team One Waterfront DDA Part 2	12:00 – 1:00 p.m. Brown Bag – ESPN Re High School Students & Disabilities	10:00 – 11:00 a.m. Warner/Vickie Cram Legislative	11:00 – 12:30 p.m. Planning & Development Directors Meeting	11:00 – 11:30 a.m. Warner/Staff 1:1
12:00 – 1:00 p.m. 2009 Portland Downtown Retail Strategy	3:00 – 4:00 p.m. Warner/Margaret Van Vliet PDC/PHB Transition Matters	12:00 – 1:00 p.m. Warner/Chair Bi-Weekly 1:1	12:00 -1:00 p.m. Brown Bag – What's Happening in Salem	1:00 – 1:30 p.m. Maps of pro-forma corridors
2:00 – 3:00 p.m. Warner/Commissioner Saltzman Monthly 1:1	6:30 – 7:30 p.m. Mercy Corps Global Leaders Reception	4:00 – 5:00 p.m. Warner/Commissioner Leonard Monthly 1:1	3:00 – 3:30 p.m. Warner/Staff 1:1	2:00 – 3:00 p.m. Warner/Staff 1:1
3:00 – 4:00 p.m. Warner/Commissioner Fritz Monthly 1:1			3:30 – 4:00 p.m. Warner & Staff Strategic Summit Prep	5:00 – 6:00 p.m. Sara Culp Going Away Activity
5:00 – 8:00 p.m. NECA Dinner			4:00 – 5:00 p.m. Executive ULT Forum – Main Street Program	

**Week of October 26 - 30, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Rail-Volution 2009 Boston, MA	Rail-Volution 2009 Boston, MA	Rail-Volution 2009 Boston, MA	Rail-Volution 2009 Boston, MA	Rail-Volution 2009 Boston, MA

**Week of November 2 – 6, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
10:30 – 11:30 a.m. Warner/Staff 1:1	8:30 – 10:00 a.m. PHB Regular All Staff Meeting	7:30 – 8:30 a.m. Warner & Bob McKean	8:30 – 10:00 a.m. PDC Audit Subcommittee	7:30 – 8:30 a.m. Warner Private Meeting
11:30 – 12:00 p.m. Warner/Staff 1:1	10:30 – 11:00 a.m. Warner & Dr. Joe Robertson Strategic Summit Prep	9:00 -10:00 a.m. Warner/Staff 1:1	10:00 – 11:00 a.m. Project Meeting	9:00 – 10:00 a.m. PDC Policy and Strategy Forum – TIF and Schools
2:00 – 2:30 p.m. Warner/Staff 1:1	12:00 – 2:30 p.m. Executive Team Meeting	11:00 – 12:00 p.m. Warner/Staff Grant Warehouse	2:30 – 3:00 p.m. Speech @ Communications & Business Equity Department Meeting	1:00 – 2:00 p.m. Warner/Staff 1:1
3:00 – 4:00 p.m. Manager's Meeting	4:00 – 5:00 p.m. Dan Bates, Equilibrium Briefing	2:00 – 4:00 p.m. Public Hearing – Addressing Challenges of Developing Affordable Housing		2:00 – 3:00 p.m. Warner w/ Bill Wyatt/Tom Imeson Port



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**Week of November 9 – 13, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 – 9:00 a.m. Commissioner Briefing</p> <p>9:30 – 10:30 a.m. Commissioner Briefing</p> <p>11:00 – 12:00 p.m. Commissioner Briefing</p> <p>12:00 – 12:30 p.m. Personnel Issue</p> <p>3:00 – 4:30 p.m. PHB Co-Location Meeting</p> <p>5:00 – 6:00 p.m. Warner/Margaret Van Vliet 1:1</p>	<p>Out of Office Jury Duty</p>	<p>7:30 – 8:30 p.m. Warner, Staff &amp; Winkler/Naito Re One Waterfront Place</p> <p>10:30 – Noon Council: Small Business and Neighborhood Presentation</p> <p>11:30 – 1:00 p.m. Working our Way Home Luncheon w/ Bing Sheldon, Host Central City Concern</p> <p>2:30 – 3:30 p.m. Warner, Staff &amp; Chief Sizer – Mounted Police</p> <p>4:00 – 5:00 p.m. Warner/Mayor Weekly 1:1</p> <p>5:30 – 8:00 p.m. Annual Equal Opportunity Day Awards Dinner</p>	<p>10:00 – 10:30 a.m. Warner/Steve Goebel Project Meeting</p> <p>1:00 – 1:30 p.m. Warner &amp; Staff meet with Dwayne Fullerton &amp; Father Doyle</p> <p>5:30 – 8:00 p.m. NAYA Family Center Gala Event</p>	

**Week of November 16 – 20, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 – 5:00 p.m. Board of Commissioners Offsite Strategic Planning Summit</p>	<p>7:30 – 8:00 a.m. Warner w/ Jason Tell, ODOT</p> <p>8:30 – 9:30 a.m. Strategize Budget/Resource Planning Issues</p> <p>9:30 – 10:00 a.m. Briefing on Finance ReThink</p> <p>12:00 – 2:30 p.m. Executive Team Meeting</p> <p>3:30 – 4:00 p.m. Warner/Chair Prep for Mayor Meeting</p> <p>4:00 – 5:00 p.m. Warner/Mayor Weekly 1:1</p>	<p>8:00 – 9:30 a.m. Manager's Meeting</p> <p>1:00 – 2:30 p.m. Central City URA Evaluation Committee</p>	<p>7:30 – 8:30 a.m. Private Meeting</p> <p>8:30 – 10:00 a.m. All Employee Staff Meeting</p> <p>1:00 – 2:00 p.m. Warner/Susan Anderson Monthly 1:1</p> <p>3:30 – 4:30 p.m. Forum</p> <p>6:30 – 7:30 p.m. Portland Plan Workshop David Douglas</p>	<p>9:00 – 10:00 a.m. Warner/Staff 1:1</p> <p>10:30 – Noon Resource Access Center Ground Breaking</p> <p>12:00 – 1:00 p.m. Warner/Chair Andrews 1:1</p> <p>4:00 – 5:00 p.m. Warner/Commissioner Fritz Monthly 1:1</p>

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**Week of November 23 - 27, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>9:30 – 10:00 a.m. Warner &amp; Staff Policy Review</p> <p>10:00 – 11:30 a.m. Warner Individual Meetings with Staff – Personnel Issue</p> <p>12:00 – 1:00 p.m. Real Property Appraisal Process Brown Bag</p> <p>1:00 – 1:30 p.m. Warner Private Appt</p> <p>2:00 – 3:00 p.m. Warner Individual Meetings with Staff – Personnel Issue</p> <p>3:00 – 3:30 p.m. Warner/Jason Tell, ODOT</p> <p>4:00 – 5:00 p.m. Warner &amp; Legal Outside Counsel</p>	<p>9:30 – 10:00 a.m. Warner/Staff 1:1</p> <p>10:00 – 10:30 a.m. Warner/Margaret Van Vliet 1:1</p> <p>10:30 – 11:30 a.m. Executive Team Resource Review</p> <p>12:00 – 2:30 p.m. Executive Team Meeting</p>		<p>Thanksgiving Holiday</p>	<p>Vacation</p>

**Week of November 30 – December 4, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>3:00 – 4:00 p.m. OSC w/ Mayor's Office</p>	<p>7:30 – 8:30 a.m. Emerging Trends in Real Estate 2010 Breakfast</p> <p>12:00 – 2:30 p.m. Executive Team Meeting</p> <p>3:00 – 4:30 p.m. Portland Milwaukie Steering Committee Meeting</p>	<p>8:00 – 9:00 a.m. Warner/Staff 1:1</p> <p>9:30 – 10:30 a.m. Warner, Legal &amp; HR LMC</p> <p>10:30 – 11:00 a.m. Resource Planning</p> <p>12:00 – 1:00 p.m. Warner/Chair Bi-Weekly 1:1</p> <p>1:00 – 3:00 p.m. Housing Needs of Aging Populations</p> <p>3:30 – 4:00 p.m. Warner/Staff 1:1</p> <p>5:30 – 8:00 p.m. Centennial Mills &amp; Fields Park Public Open House</p>	<p>10:30 – 11:30 a.m. Cascades High Speed Rail</p> <p>11:30 – 1:00 p.m. Bureau Directors Lunch</p> <p>4:00 – 6:00 p.m. PHB Open House</p>	<p>8:00 – 9:30 a.m. Breakfast Meeting with Project Staff</p> <p>10:30 – 11:30 a.m. Warner Meet with Christchurch New Zealand Delegation</p> <p>1:00 – 2:00 p.m. PBA Holiday Open House</p> <p>2:00 – 3:30 p.m. Congressman David Wu Local Business, Workforce, and Labor Leaders @ Community Jobs Forum</p> <p>4:00 – 4:30 p.m. Private Meeting</p>



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**Week of December 21-25, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
12:00 – 1:00 p.m. Warner & Ball Janick	8:00 – 9:00 a.m. Warner/Staff 1:1  10:00 – 11:00 a.m. Warner/Staff 1:1  2:00 – 2:30 p.m. Warner/Harold Williams  3:00 – 3:00 p.m. Warner/Chair Prep for Mayor Meeting  3:30 – 4:30 p.m. Warner/Mayor Weekly 1:1 Meeting	9:30 – 10:00 a.m. Warner/Consultant 1:1  10:00 – 10:30 a.m. Prep for IEDC Panel Presentation  12:00 – 1:00 p.m. Warner w/ Bob Russell  2:30 – 2:00 p.m. Warner & Staff Project Meeting  3:30 – 4:00 p.m. Warner/Staff SWF  4:00 – 5:00 p.m. Executive/ULT Forum – Light Rail Funding	Vacation	Vacation

**Week of December 28 – January 1, 2010**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
9:00 – 9:30 a.m. Warner/Consultant  10:30 – 11:30 a.m. Warner/Staff Mid-Year Performance  11:30 – 12:00 p.m. Warner & Staff 10 <sup>th</sup> & Yamhill  1:00 – 2:00 p.m. Warner w/ Zari Santner & Dean Marriott SWF  2:30 – 3:30 p.m. Warner Re 10 <sup>th</sup> & Yamhill	9:00 – 10:00 a.m. Waterfront Park  10:00 – 5:00 p.m. Vacation	Vacation	Vacation	Christmas Holiday

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**Week of December 22 – 26, 2008**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
7:30 – 8:30 a.m. PDC & PBA  11:30 – 1:00 p.m. Mayor/AR/Bureau Directors Brown Bag  1:30 – 2:00 p.m. PDC & Mayor's Staff  4:00 – 5:00 p.m. PDC & Commissioner Saltzman Meeting	8:00 – 9:00 a.m. Loan Committee Meeting  9:30 – 10:00 a.m. Project Meeting  10:30 – 11:00 a.m. Project Meeting  11:00 – 11:30 a.m. Bruce – Meet with Staff	VACATION	HOLIDAY	VACATION

**Week of December 29, 2008 – January 2, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
10:00 – Noon Reorganization Meetings  Noon – 5:00 p.m. Vacation	2:00 – 4:00 p.m. Reorganization Meetings  5:30 – 7:30 p.m. Mayor Potter Celebration	10:00 – 10:30 a.m. Warner/Staff 1:1  10:30 – 11:00 a.m. Warner/Staff 1:1  11:00 – 11:30 a.m. Warner/Staff 1:1  2:00 – 3:00 p.m. Warner/Staff 1:1	HOLIDAY	VACATION

**Week of January 5 – 9, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Vacation	Vacation	Vacation	Vacation	Vacation

**Week of January 12-16, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Vacation	Vacation	Vacation	Vacation	2:30 – 3:30 p.m. Warner/Staff 1:1