

**Portland Development Commission (PDC)  
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

**Week of March 23 - 27, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
7:00 – 8:00 a.m. Warner & Commissioner Mohlis 1:1	9:00 – 9:30 a.m. Warner and PDOT Meeting	8:00 – Noon PDC Board of Commissioners Meeting	8:30 – 10:00 a.m. PDC All Employee Staff Meeting	7:30 – 9:30 a.m. PNITA PBA Meeting
8:00 – 9:00 a.m. Commissioner Board Briefing	10:30 – Noon Executive Team Meeting – Facilitated Discussion	12:00 – 1:00 p.m. External Meeting	10:30 – Noon Planning & Development Directors Meeting	11:00 – 11:15 a.m. Warner & Exec Office Supervisor 1:1
9:30 – 10:00 a.m. Warner & Staff 1:1	12:30 – 2:30 p.m. Executive Team Meeting	1:00 – 2:30 p.m. China Prep Meeting	1:00 – 2:30 p.m. NDP Property Owners Meeting	
11:00 – Noon Downtown URA Discussion	3:30 – 4:30 p.m. PDC & Mayor Adams Weekly 1:1	3:30 – 4:30 p.m. NDP Property Owner Meeting	3:00 – 4:00 p.m. Warner & HR 1:1	
12:30 – 1:30 p.m. Warner & HR & IGS Consultant				
3:00 – 4:00 p.m. Commissioner Board Briefings				

**Week of March 30 – April 3, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
7:30 – 9:30 a.m. Project Meeting	8:30 – 9:30 a.m. Warner & Staff 1:1	8:00 – 9:00 a.m. Warner & Commissioner Fish 1:1	9:00 – 9:30 a.m. Warner & Staff 1:1	Mission Trip to China
10:00 – 11:00 a.m. Warner with OMF/Kate/Sam	10:00 – 11:00 a.m. Warner & Staff 1:1	9:30 – 10:30 a.m. Warner & Staff 1:1	11:30 – 12:30 p.m. Monthly Bureau Directors' Meeting	
12:00 – 1:00 p.m. Meet with NDP w/ Tri Met	11:00 – 11:30 a.m. Speech Prep for PSU Course	2:00 – 3:00 p.m. Housing All Staff Discussion		
2:00 – 2:30 p.m. Heritage Project	11:30 – 2:30 p.m. PDC Executive Team Meeting			
3:30 – 4:00 p.m. Project Meeting	4:00 – 4:30 p.m. Sunnyside Housing Association			
4:30 – 5:30 p.m. Warner & Staff 1:1	6:30 – 8:00 p.m. PDC-PSU Urban Renewal & Redevelopment Course			

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**Week of April 6 – 10, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Mission Trip to China	Mission Trip to China	Mission Trip to China	Mission Trip to China	Mission Trip to China

**Week of April 13-17, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p style="text-align: center;">1:30 – 2:30 p.m. Warner &amp; Staff Housing Transition</p> <p style="text-align: center;">3:00 – 4:00 p.m. PDC &amp; Commissioner Fish Monthly 1:1</p>	<p style="text-align: center;">7:30 – 9:00 a.m. PBA Board Meeting</p> <p style="text-align: center;">10:00 – 10:30 a.m. Warner Speaking Engagement Prep</p> <p style="text-align: center;">12:00 – 2:30 p.m. PDC Executive Team Meeting</p> <p style="text-align: center;">3:00 – 3:30 p.m. Phone Conference w/ Consultants</p> <p style="text-align: center;">4:00 – 4:30 p.m. PDC &amp; Mayor Adam's Weekly Meeting</p>	<p style="text-align: center;">9:00 – 10:30 a.m. North District Partnership Bureau Director Meeting</p> <p style="text-align: center;">11:00 – 11:30 a.m. Phone Meeting with Development</p> <p style="text-align: center;">12:00 – 1:00 p.m. PDC &amp; Bureau of Housing and Community Development</p> <p style="text-align: center;">1:00 – 2:00 p.m. Warner &amp; Staff 1:1</p> <p style="text-align: center;">3:00 – 4:00 p.m. Warner &amp; Commissioner Leonard 1:1</p>	<p style="text-align: center;">7:30 – 8:30 a.m. Warner w/ Commissioners Mohlis and Wilhoite</p> <p style="text-align: center;">12:00 – 1:00 p.m. Warner Speech @ Cedar Hills Kiwanis Group</p> <p style="text-align: center;">2:30 – 3:00 p.m. Policy Briefing</p> <p style="text-align: center;">3:00 – 3:30 p.m. Warner &amp; Staff 1:1</p>	<p style="text-align: center;">9:30 – 10:00 a.m. Warner &amp; Staff 1:1</p> <p style="text-align: center;">10:00 – 10:30 a.m. Warner Budget Meeting</p> <p style="text-align: center;">10:30 – 11:30 a.m. Housing Transition</p> <p style="text-align: center;">12:30 – 1:00 p.m. North District Partnership</p> <p style="text-align: center;">1:00 – 1:30 p.m. Warner &amp; Staff 1:1</p> <p style="text-align: center;">2:30 – 3:30 p.m. TIF Presentation</p> <p style="text-align: center;">4:00 – 4:30 p.m. Warner w/ Staff 1:1</p>

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**Week of April 20 – 24, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 – 9:00 a.m. Commissioner Briefing</p> <p>9:30 – 10:30 a.m. Commissioner Briefing</p> <p>11:30 – 12:30 p.m. North District Partnership Meeting</p> <p>2:00 – 3:00 p.m. PDC &amp; Commissioner Saltzman Monthly 1:1</p> <p>4:00 – 4:30 p.m. Warner &amp; Staff 1:1</p> <p>4:30 – 5:00 p.m. China Trip Debrief Meeting</p>	<p>8:00 – 9:00 a.m. Opening Remarks – Earth Day Celebration</p> <p>9:00 – 9:30 a.m. Interview with IGS Consultants</p> <p>10:00 – 10:30 a.m. Bruce Warner &amp; Staff 1:1</p> <p>10:30 – 11:00 a.m. Developer Meeting</p> <p>12:00 – 2:30 p.m. PDC Executive Team Meeting</p> <p>5:30 – 6:00 p.m. PDC &amp; Mayor Adam's Weekly 1:1 Meeting</p>	<p>7:30 – 9:00 a.m. PBA 2009 Annual Meeting "Showcasing Sustainability in Business"</p> <p>9:30 – 10:00 a.m. Steve Straus Swearing In Ceremony</p> <p>10:30 – 11:30 a.m. Commissioner Briefing</p> <p>1:00 – 2:00 p.m. UDD Project/Program Decisions &amp; Review Forum</p> <p>3:30 – 4:30 p.m. PDC &amp; Bureau of Planning &amp; Sustainability Monthly 1:1</p> <p>5:00 – 7:00 p.m. Earth Day Event</p>	<p>8:30 – 9:00 am. Phone Meeting – Private</p> <p>10:30 – 11:30 a.m. Planning &amp; Development Directors Meeting</p> <p>11:30 – 12:30 p.m. 16<sup>th</sup> Annual Oregonians Against Discrimination Business Luncheon</p> <p>3:30 – 6:00 p.m. PDC Board of Commissioners Meeting</p>	<p>8:30 – 9:00 a.m. Bruce Greet Children – Take your Kids to Work Day</p> <p>10:30 – 11:30 a.m. External Private Meeting</p> <p>12:00 – 1:00 p.m. Lewis &amp; Clark Law School Spring Luncheon</p> <p>2:00 – 3:00 p.m. Warner &amp; Staff 1:1</p>

**Week of April 27 – May 1, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>10:30 – 11:00 a.m. Warner &amp; Staff – Policy Discussion</p> <p>12:00 – 1:00 pm. Lunch w/ Marc Morial</p> <p>3:00 – 4:00 p.m. Warner w/ Commissioner Adams</p>	<p>8:30 – 9:00 a.m. Warner &amp; Staff 1:1</p> <p>9:00 – 10:00 a.m. Warner &amp; Staff 1:1</p> <p>10:30 – 11:00 a.m. Warner &amp; Staff 1:1</p> <p>12:00 – 2:30 p.m. PDC Executive Team Meeting</p>	<p>7:30 – 9:00 a.m. Presentation 'Surviving and Prospering During an Extraordinary Downturn'</p> <p>10:00 – 11:00 a.m. Bruce &amp; Staff 1:1</p> <p>12:00 – 1:30 p.m. Lewis &amp; Clark Spring Luncheon Honoring Trudy Allen, Distinguished Business Law Graduate</p> <p>2:30 – 3:00 p.m. Discussing River Plan</p> <p>3:30 – 4:30 p.m. PDC Policy &amp; Strategy Forum: N/NE Economic Development Initiative</p>	<p>7:30 – 8:30 a.m. Warner &amp; Chair Wilhoite 1:1</p> <p>8:30 – 10:00 a.m. PDC all Employee Staff Meeting</p> <p>1:00 – 1:30 p.m. Warner &amp; Staff 1:1</p> <p>2:00 – 3:00 p.m. Warner &amp; Staff 1:1</p>	<p>Vacation Day</p>

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**Week of May 4 – 8, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 – 9:30 a.m. Budget Work Session Preparation</p> <p>9:30 – 10:00 a.m. Warner/Staff 1:1</p> <p>10:00 – 10:30 a.m. Warner w/ Commissioner Fish</p> <p>10:30 – 11:30 a.m. Warner/Staff 1:1</p> <p>12:00 – 1:30 p.m. Saturday Market Site Tour</p> <p>2:30 – 4:30 p.m. Dialogue w/ Managers &amp; Exec Team Meeting</p>	<p>9:30 – 11:00 a.m. City Council Work Session – PDC Urban Renewal Areas</p> <p>12:00 – 2:30 p.m. PDC Executive Team Meeting</p>	<p>8:30 – 9:30 a.m. Warner/Staff 1:1</p> <p>10:00 – 10:30 a.m. Meeting with Harold Williams</p> <p>11:00 – 11:30 a.m. Meet &amp; Greet w/ LaVonne Griffin-Valade</p> <p>12:00 – 1:00 p.m. Revenue Sharing Brown Bag</p> <p>2:00 – 3:00 p.m. Warner/Staff 1:1</p> <p>3:00 – 4:00 p.m. UDD Project/Program Forum</p> <p>6:00 – 7:00 p.m. Delta Reception</p>	<p>9:00 – 9:30 a.m. Warner/Staff 1:1</p> <p>10:00 – 1:00 p.m. OAME 21<sup>st</sup> Annual Entrepreneurship Luncheon and Trade Show</p> <p>2:00 – 3:00 p.m. TIF Funding Meeting</p> <p>4:00 – 4:30 p.m. Warner/Staff 1:1</p>	<p>12:00 – 1:00 p.m. CBE Department One Year Anniversary</p> <p>2:00 – 3:00 p.m. PDC &amp; Mayor Meeting</p>

**Week of May 11-15, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 – 9:00 a.m. Commissioner Briefing</p> <p>10:00 – 10:30 a.m. TriMet Meeting</p> <p>11:00 -12:00 p.m. PDC Contractor's Fair</p> <p>3:00 – 4:00 p.m. PDC &amp; Commissioner Fish</p> <p>5:00 – 8:00 p.m. EMERGE Reception</p>	<p>7:30 – 9:00 a.m. PBA Board Meeting</p> <p>10:00 – 11:00 a.m. Warner/Staff 1:1</p> <p>12:00 – 2:30 p.m. PDC Executive Team Meeting</p> <p>5:00 - 7:00 p.m. PDC @ PING</p>	<p>1:00 – 1:30 p.m. Pac NW Regional Council of Carpenters Meeting</p> <p>3:00 – 3:30 p.m. Rose Quarter Meeting</p> <p>4:00 – 5:00 p.m. PDC Policy &amp; Strategy Forum</p>	<p>7:30 – 8:30 a.m. Warner &amp; Chair Wilhoite 1:1</p> <p>12:30 – 1:30 p.m. Warner/Staff 1:1</p> <p>3:00 – 5:00 p.m.</p>	<p>8:00 – 8:30 a.m. Warner/Staff 1:1</p> <p>8:30 – 9:00 a.m. Warner/Staff 1:1</p> <p>10:00 – 11:00 a.m. Prep for Executive Team Meeting</p> <p>11:30 – 1:00 p.m. Intel Community Celebration</p> <p>3:00 – 4:00 p.m. China Brown Bag Presentation</p>

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**Week of May 18 - 22, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
9:30 – 10:00 a.m. Warner/Staff 1:1  10:30 – 11:30 a.m. Warner/Staff 1:1  12:00 – 1:00 p.m. Private Meeting  4:00 – 5:00 p.m. Warner/Chair Wilhoite & Bev Stein	10:00 – 12:30 p.m. PDC Executive Team Meeting  2:30 – 3:30 p.m. PDC & Mayor Adam's Weekly Meeting  5:00 – 8:00 p.m. First Annual Mayor's International Business Awards	7:30 – 9:00 a.m. Mayor's Economic Cabinet, Quarterly Meeting  11:00 – 11:30 a.m. Food Policy Meeting  12:00 – 1:00 p.m. Project Meeting	9:00 – 11:00 a.m. Managers Meeting  12:30 – 1:00 p.m. Warner/Staff 1:1  1:00 – 1:30 p.m. Warner/Staff 1:1  2:00 – 3:00 p.m. First Budget Committee Meeting  6:30 – 8:00 p.m. Second Budget Committee Meeting – Public Hearing	Vacation

**Week of May 25 - 29, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Holiday	7:30 – 8:00 a.m. Warner/Chair Wilhoite 1:1  8:00 – 9:00 a.m. Commissioner Briefings  9:30 – 10:30 a.m. Commissioner Briefings  11:00 – 12:00 p.m. Commissioner Briefing  12:00 – 2:30 p.m. PDC Executive Team Meeting  6:00 – 8:00 p.m. China Trip Meeting	8:00 – Noon PDC Board of Commissioners  Noon – 1:00 p.m. PDC Audit Subcommittee  2:00 – 3:00 p.m. Third Budget Committee Meeting  5:00 – 7:00 p.m. Private Meeting	8:30 – 9:30 a.m. PDC All Employee Staff Meeting  11:00 – 12:00 p.m. PDC & BPS Monthly Meeting  4:00 – 5:30 p.m. Tools for Tough Times: Accessing Capital	7:30 – 8:30 a.m. Warner Project Meeting  10:30 – 11:30 a.m. Project Meeting  11:30 – 12:30 p.m. LRT Funding Committee Meeting  2:00 – 2:30 p.m. Shaver Green Opening Remarks Prep  3:00 – 3:30 p.m. Warner/Staff 1:1

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**Week of June 1 – 5, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
9:30 – 10:00 a.m. Warner/Staff 1:1  11:00 – 1:00 p.m. Shaver Green Grand Opening  1:00 – 5:00 p.m. Manager Training – Session 1	8:30 – 9:30 a.m. Warner/Staff 1:1  10:00 – Noon PDC Executive Team Meeting  1:00 – 2:00 p.m. Warner with Pulse Group, Consultants	8:00 – 9:00 a.m. Private Meeting  10:00 – 11:00 a.m. Gateway/Glisan Project  1:30 – 2:00 p.m. Project Meeting  2:00 – 3:00 p.m. Budget Meeting	7:30 – 8:30 a.m. Warner/Chair Wilhoite 1:1  11:30 – 12:30 p.m. Bureau Directors Lunch  2:00 -2:30 p.m. Warner/Staff 1:1  2:30 – 3:30 p.m. Warner/Staff 1:1  3:30 – 4:00 p.m. Oregon Sustainability Center Briefing  4:00 – 5:00 p.m. Youth Jobs Program	8:00 – 8:30 a.m. Project Meeting  9:00 – 10:00 a.m. Warne/Staff 1:1  11:30 – 12:30 p.m. Commissioner Strauss Brown Bag  2:30 – 3:00 p.m. City of Portland Clean Energy  6:00 – 8:00 p.m. Consulate General of Japan 50 <sup>th</sup> Anniversary Reception

**Week of June 8 – 12, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:00 – 9:00 a.m. Commissioner Briefing  11:30 – 12:30 p.m. Portland State University Meeting  4:30 – 5:30 p.m. PDC & Commissioner Fish Monthly 1:1	VACATION	VACATION	VACATION	VACATION

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**Week of June 15 – 19, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
Vacation	Vacation	8:30 – 9:30 a.m. Bruce Warner & Executive Asst 1:1  10:00 – 11:00 a.m. City Council: River District Remand  1:00 – 2:00 p.m. Warner/Commissioner Leonard 1:1  2:30 – 3:00 p.m. Project Meeting	8:00 – 8:30 a.m. Warner/Staff 1:1  9:00 – 11:00 a.m. Managers Meeting  2:00 – 3:00 p.m. Mayor Meeting Streetcar Corridor  4:00 – 4:30 p.m. Warner/Staff 1:1  6:00 – 8:00 p.m. PMLR CAC Meeting	8:30 – 9:00 a.m. Warner Project Meeting  9:00 – 9:30 a.m. Brown Bag Presentation Dry Run  9:30 – 10:30 a.m. Warner/Staff 1:1  11:00 – 11:30 a.m. Block 49 Meeting

**Week of June 22 - 26, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
8:00 – 9:00 a.m. Warner/Commissioner Briefings  9:30 – 10:30 a.m. Warner/Commissioner Briefings  12:00 – 1:00 p.m. Brown Bag  1:00 – 2:00 p.m. City of Dallas Visit  2:00 – 4:00 p.m. PMLR Steering Committee Meeting  4:00 – 4:30 p.m. Benefit Discussion  5:00 – 6:00 p.m. Staff Presentation Briefing	7:30 – 8:30 a.m. Warner/Chair Andrews 1:1  9:00 – 11:30 a.m. Executive Team Meeting  11:00 – 2:30 p.m. Warner Remarks & Mayor Event, The Nines  3:00 – 3:30 p.m. Warner & Commissioner Wilhoite  4:00 – 5:00 p.m. Warner & Mayor Adams Weekly 1:1	8:00 a.m. – Noon Commission Meeting  12:00 – 1:00 p.m. Warner Brown Bag, China Trip  3:00 – 3:30 p.m. Vanport III  4:00 – 5:00 p.m. Auditors Office	8:30 – 10:30 a.m. All Employee Staff Meeting  10:30 – Noon Planning and Development Directors Meeting  1:30 – 2:00 p.m. Warner/Staff 1:1  2:30 – 3:30 p.m. UDD Project/Program Forum	8:00 a.m. – Noon Manager Training Session II  12:00 – 1:00 p.m. Warner with Chair Andrews & Commissioner Straus  2:00 – 2:30 p.m. Project Phone Meeting  3:00 – 4:00 p.m. Warner/Staff 1:1  4:00 – 5:00 p.m. Personal Appointment

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**Week of June 29 – July 3, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>9:30 – 10:30 a.m. Warner/Staff 1:1</p> <p>11:30 a.m. – 1:30 p.m. Small Business Town Hall Meeting</p> <p>1:30 – 5:00 p.m. Manager Training</p>	<p>10:00 a.m. – 12:30 p.m. Ride Along I-205 Portland Mall Light Rail Line</p> <p>3:30 – 4:30 p.m. CAWS Board Meeting</p>	<p>10:00 – 11:00 a.m. Streetcar Unveiling: First Oregon Manufactured Streetcar</p> <p>11:30 – 12:00 p.m. Employee Exit Interview</p> <p>1:30 – 2:00 p.m. Initial Staff Performance Review</p> <p>2:00 – 2:30 p.m. Initial Staff Performance Review</p> <p>3:00 – 4:30 p.m. City Hall Small Business Event</p>	<p>9:00 – 10:00 a.m. Streetcar Corridor Financing Meeting</p> <p>10:30 – 11:00 a.m. Warner w/ Commissioners Ferran and Wilhoite</p> <p>11:30 – Noon Initial Staff Performance Review</p> <p>1:00 – 1:30 p.m. Initial Staff Performance Review</p> <p>3:00 – 3:30 p.m. Warner/Staff 1:1</p> <p>3:30 – 4:00 p.m. Initial Staff Performance Review</p>	<p>Holiday – PDC Closed</p>

**Week of July 6 – 10, 2009**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>8:00 a.m. – 10:00 a.m. Performance Evaluation Completion</p> <p>10:00 – 10:30 a.m. Initial Staff Performance Review</p> <p>10:30 – 11:00 a.m. Project Meeting</p> <p>12:00 – 1:00 p.m. Warner/Harold Williams, Sr.</p> <p>3:00 – 4:00 p.m. Warner/Commissioner Fish Monthly</p>	<p>7:00 – 8:00 a.m. Warner/Margaret Van Vliet</p> <p>8:30 – 11:30 a.m. Executive Team Meeting</p> <p>1:00 – 3:00 p.m. Personal Appointment</p> <p>4:00 – 5:00 p.m. Warner/Mayor Adams Weekly 1:1</p>	<p>8:00 – 11:00 a.m. Performance Evaluation Completion</p> <p>11:00 – 11:30 a.m. Initial Staff Performance Review</p> <p>11:30 – 12:00 p.m. Warner Project Meeting</p> <p>1:00 – 2:00 p.m. Warner/Staff 1:1</p> <p>2:00 – 2:30 p.m. Initial Staff Performance Review</p> <p>3:30 – 5:00 p.m. Economic Development Strategy City Hall</p>	<p>9:00 – 9:30 a.m. Warner/Staff 1:1</p> <p>10:30 – 11:00 a.m. Initial Staff Performance Review</p> <p>11:30 – Noon Initial Staff Performance Review</p>	<p>Vacation</p>