

**Portland Development Commission (PDC)
Executive Director Calendar**

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Week of October 1-5, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
10:00 – 11:00 a.m. Director's Project Meeting	9:00 – 9:30 a.m. Project Meeting	9:00 – 10:00 a.m. Union Activity	8:00 – 8:30 a.m. Tri-Met	9:30 – 10:00 a.m. Project Meeting
11:30 – 12:00 p.m. Human Resources	10:00 – 10:30 a.m. Warner/Staff 1:1	10:00 – 12:00 p.m. Monthly Managers Meeting	8:30 – 9:00 a.m. Project Meeting	10:00 – 10:30 a.m. Warner/Staff 1:1
12:30 – 1:30 p.m. Warner/Exec Assst Meeting	11:00 – 11:30 a.m. Warner/Staff 1:1	12:00 – 1:00 p.m. Oregon Mentor Program	9:00 – 9:30 a.m. Warner/Staff 1:1	10:30 – 11:30 a.m. Warner/Staff 1:1
2:30 – 4:00 p.m. Project Meeting	12:00 – 2:30 p.m. Executive Team Meeting	3:00 – 4:00 p.m. Bureau of Planning Meeting	9:30 – 11:00 a.m. Project Meeting	12:30 – 3:00 p.m. Executive Director Project
4:00 – 5:00 p.m. Project Meeting	5:30 – 7:30 p.m. Latino Leadership Reception	5:00 -7:00 p.m. Outdoor Industry Association	11:30 – 12:30 p.m. Monthly Bureau Director's Meeting	
			2:00 – 3:00 p.m. Warner/Staff 1:1	
			3:00 – 3:30 p.m. Project Meeting	
			4:00 – 5:00 p.m. Warner/Chair Rosenbaum 1:1	
			5:30 – 6:30 p.m. City Club's Leadership Event	

Week of October 8-12, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Commissioner Briefing	9:30 – 11:30 a.m. Director's Collaborative Meeting	8:00 – Noon Board of Commissioners Meeting	8:30 – 10:00 a.m. Auditor's Office	7:30 – 10:00 a.m. WIB Meeting
9:00 – 10:00 a.m. Project Meeting	12:30 – 1:00 p.m. Project Meeting	12:00 – 2:30 p.m. Project Meeting	9:30 – 11:30 a.m. Operation H.O.M.E.	10:30 – 11:00 a.m. Warner/Staff 1:1
10:30 – 11:30 a.m. Sustainability Association	1:15 – 1:30 p.m. Warner/Chair Rosenbaum 1:1	3:30 – 4:00 p.m. Project Meeting	11:30 – Noon Project Meeting	11:30 – 12:00 Warner/Staff 1:1
1:00 – 2:00 p.m. Warner/Mayor's Staff	2:00 – 4:00 p.m. Senator Margaret Carter Dedication	4:00 – 4:30 p.m. Emergency Preparedness	1:00 – 1:45 Warner/Mayor's Office	12:00 – 1:00 p.m. Staff Brown Bag Meeting
2:30 – 3:00 p.m. Warner/Staff 1:1	5:00 – 7:00 p.m. TCI Global Competitiveness Conference	4:30 – 5:00 p.m. Warner/Staff 1:1	2:30 – 3:30 p.m. Metro Meeting	2:00 – 2:30 p.m. Human Resources
3:30 – 4:00 p.m. Warner/Chair Rosenbaum 1:1			4:00 – 5:00 p.m. Warner/Chair Rosenbaum	3:30 – 4:30 p.m. Tri-Met Meeting
4:00 – 5:00 p.m. Project Meeting				

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Week of November 12-16, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	7:30 – 9:30 a.m. PBA Board Meeting	8:00 – 9:30 a.m. Commissioner Briefing	7:30 – 9:30 a.m. Warner/Legal Team	9:00 – 9:30 a.m. Metro Meeting
	9:30 – 11:00 a.m. City Council Work Session	10:00 – 11:30 a.m. Monthly Managers Meeting	12:00 – 2:00 p.m. Green Building Policy Preview	10:00 – 10:30 a.m. Commissioner Meeting
	11:30 – 1:00 p.m. Personnel Related	12:00 – 12:15 p.m. Commissioner Rosenbaum 1:1	4:00 – 5:00 p.m. Warner/Chair Rosenbaum 1:1	10:30 – 11:30 a.m. Warner/Staff 1:1
	2:30 – 4:00 p.m. Executive Team Meeting	2:00 – 2:30 p.m. Warner/Mayor's Staff 1:1		1:30 – 2:30 p.m. Warner/Staff 1:1
	4:30 – 6:30 p.m. Lewis & Clark Small Business Legal Clinic	3:00 – 8:00 p.m. Board of Commissioners Meeting		2:30 – 3:00 p.m. Project Meeting
				3:00 – 3:30 p.m. Warner/Staff 1:1
				3:30 – 4:00 p.m. Warner/Staff 1:1
				4:00 – 5:00 p.m. Warner/Staff 1:1

Week of November November 19-23, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
9:00 – 11:00 a.m. Willamette River Crossing Partnership Directors Team	8:00 – 9:00 a.m. Project Meeting	9:00 – 10:00 a.m. Project Meeting	Holiday	Vacation
11:30 – 11:45 a.m. Warner/Staff 1:1	9:30 – 11:00 a.m. Director's Collaborative			
1:00 – 2:00 p.m. Warner/Mayor's Staff 1:1	3:00 – 4:00 p.m. Warner/Commissioner Leonard			
2:00 – 3:00 p.m. Warner/Commissioner Saltzman	4:00 – 5:00 p.m. Warner/Commissioner Adams *Cancelled			
3:00 – 4:00 p.m. Warner/Commissioner Sten	6:00 – 8:45 p.m. HAP Board Meeting			

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Week of November 26-30, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Breakfast Meeting	8:00 – 9:30 a.m. PDC Director's Collaborative	8:00 a.m. – Noon Board of Commissioners Meeting	Vacation	Vacation
10:00 – 11:00 a.m. CAWS & Construction Workforce Initiatives	10:00 a.m. – 2:30 p.m. PDC Executive Team	Noon – 5:00 Vacation		
11:00 – 11:30 a.m. Media	2:30 – 4:30 p.m. Urban Renewal Advisory Group			
12:00 – 1:00 p.m. Mayor/AR/Bureau Directors Brown Bag	5:00 – 8:00 p.m. Project Meeting			
3:00 – 4:00 p.m. Project Meeting				
4:00 – 5:00 p.m. Budget Check-In Meetings				

Week of November December 3-7, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
Vacation	Vacation	Vacation	Vacation	Vacation

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Week of December 10-14, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:30 a.m. Project Meeting	7:30 – 9:00 a.m. PBA Board Meeting	8:30 – 9:30 a.m. Planning Bureau	8:00 – 9:30 a.m. Project Meeting	8:30 – 9:00 a.m. Project Meeting
9:30 – 10:00 a.m. Project Meeting	9:30 – 11:30 a.m. PDC Director's Collaborative	10:00 – 10:30 a.m. Project Meeting	10:00 – 10:30 a.m. Project Meeting	9:30 – 10:30 a.m. Project Meeting
10:30 – 11:00 a.m. Conference Prep	12:00 – 1:00 p.m. Mayor's Office	10:30 – 11:30 a.m. Project Meeting	10:30 a.m. – 12:00 p.m. Planning & Development Directors Meeting	10:30 – 11:30 a.m. Project Meeting
11:00 – 11:30 a.m. Project Meeting	1:30 – 4:00 p.m. PDC Executive Team	1:00 – 6:00 p.m. PDC Commission Meeting	1:00 – 1:45 p.m. Mayor's Office	1:30 – 2:30 p.m. Project Meeting
1:00 – 2:00 p.m. Mayor's Office/Staff Prep Meeting	2:30 – 4:30 p.m. Urban Renewal Advisory Group		3:00 – 5:30 p.m. Oregon Land Use Law Conference	
3:30 – 4:30 p.m. Budget Check-In Meetings	5:00 – 8:00 p.m. Project Meeting			

Week of November December 17-21, 2007

Monday	Tuesday	Wednesday	Thursday	Friday
10:00 – 11:00 a.m. Commissioner Leonard	10:00 – 11:30 a.m. PDC Director's Collaborative	9:30 – 10:30 a.m. City Council	8:30 – 10:00 p.m. Project Meeting	9:00 – 10:00 a.m. Project Meeting
1:00 – 2:00 p.m. Mayor's Office/Staff Prep Meeting	12:00 – 1:30 p.m. PDC Executive Team	12:00 – 1:30 p.m. Project Meeting Lunch	11:30 – 12:00 p.m. Project Meeting	11:30 – 12:00 a.m. Commissioner Adams
2:00 – 3:00 p.m. Commissioner Saltzman	2:00 – 5:00 p.m. Urban Renewal Advisory Group	2:30 – 3:00 p.m. Project Meeting	2:00 – 3:00 p.m. Project Meeting	3:30 – 4:30 p.m. Project Meeting
3:00 – 4:00 p.m. Commissioner Sten		3:30 – 5:00 p.m. Project Meeting	4:00 – 5:00 p.m. Project Meeting	
4:00 – 5:00 p.m. Commissioner Saltzman				