

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of October 2, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:30 – 8:45 a.m. Warner/Staff 1:1	8:30 – 9:00 a.m. Warner/Tribune	8:00 – 9:00 a.m. Warner with Consultants	7:30 – 9:30 a.m. EcDev Steering Committee	7:30 – 8:30 a.m. Warner/Staff 1:1
9:30 – 10:30 a.m. Executive Team Meeting	9:30- 11:30 a.m. Schools, Families, Housing Work Session City Council	9:30 – 11:00 a.m. Warner Scheduled Phone Calls	10:00 – 11:00 a.m. Warner/Commissioner 1:1	9:00 – 9:15 a.m. Warner/Diversity Discussion
11:00 – Noon Project Initiative	12:30 – 1:00 p.m. Warner/Staff 1:1	11:30 – 1:30 p.m. Minority Enterprise Development Awards Luncheon	11:00 – 11:30 a.m. Small Business Clinic Opening	10:00 – 10:30 a.m. SWF Diversity Contracting
2:30 – 3:00 p.m. Warner w/ The Skanner	1:00 – 2:30 p.m. Management Team Meeting	3:00 – 4:00 p.m. Warner/Planning Monthly Meeting	12:00 – 1:00 p.m. BIP Implementation Meeting	10:30 – 11:30 a.m. Warner/Staff 1:1
3:00 – 3:30 p.m. Warner/Staff Self Assessment	2:30 – 3:30 p.m. Warner/Staff 1:1	5:30 – 7:30 p.m. Warner Team Activity	1:00 – 1:45 p.m. Warner/Mayor Bi-Weekly Meeting	12:00 - 1:00 p.m. Warner w/ Staff Lunch
3:30 – 4:00 p.m. Warner/Staff 1:1	4:00 – 5:00 p.m. Healthy Homes Project		2:30 – 3:30 p.m. Warner/Diversity Discussions	
4:00 – 5:30 p.m. Warner/Staff 1:1	5:45 – 8:30 p.m. Urban League		4:00 – 5:00 p.m. OR Environmental Council	

Week of October 9, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Warner/Commissioner Briefing	8:30 – 8:45 a.m. Warner/Communications Meeting	10:00 – Noon Commission Meeting Prep	7:30 – 9:30 a.m. EcDev Steering Committee	8:30 – 5:00 p.m. Out of Office
9:00 – 9:15 a.m. Warner/Staff 1:1	9:30 – 11:00 a.m. Director's Collaborative	12:00 – 2:00 p.m. Ambassador Business Forum	9:00 – 11:00 a.m. Operation HOME Steering Committee	
9:30 – 10:30 a.m. Warner/Commissioner Briefing	10:00 – Noon Vanport Groundbreaking	3:00 – 6:00 p.m. PDC Board of Commissioners Meeting	10:30 – Noon P&D Directors Meeting	
10:30 – 11:30 a.m. Warner/Staff – Organization	1:00 – 2:30 p.m. Management Team Meeting			
2:00 – 3:00 p.m. Executive Team Meeting	3:00 – 3:30 p.m. Warner/Tri-Met			
3:30 – 4:30 p.m. Legal	5:30 – 8:30 p.m. Honored Citizen Activity			
6:00 – 8:00 p.m. Metro Meeting				

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of October 16, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 9:00 a.m. Warner w/ Chair & Portland Public Schools	8:30 – 8:45 a.m. Warner/Communications Staff	9:30 – 11:30 a.m. Warner/ TIF Set Aside city Council	1:00 – 1:45 p.m. Warner/Mayor 1:1	8:00 – 8:30 a.m. Denver Delegation Prep
8:30 – 9:30 a.m. Project Activity	10:00 – 10:30 a.m. Warner/Staff Regional Efforts	11:30 – 12:30 p.m. Project Activity	3:00 – 4:00 p.m. Construction Wage Debrief	8:30 – 9:00 a.m. Warner/Irvington Covenant
12:00 – 1:00 p.m. Warner Mtg with Consultants	11:30 – 1:00 p.m. Personnel Related	2:00 – 2:30 p.m. Oregon Business Magazine	4:00 – 5:00 p.m. Warner/Chair Rosenbaum 1:1	9:30 – 11:30 a.m. Portland Streetcar Opening
1:00 – 1:15 p.m. Warner/Staff 1:1	12:00 – 1:00 p.m. PDC Management Team Working Lunch	3:00 – 4:00 p.m. Warner/Commissioner Leonard 1:1	5:00 – 8:00 p.m. CAWS	1:30 – 2:30 p.m. Warner/Staff 1:1
2:00 – 3:00 p.m. Warner/Commissioner Saltzman 1:1	1:00 – 2:30 p.m. PDC Management Team	4:00 – 10:00 p.m. Construction Wage Work Session #2		2:30 – 3:30 p.m. Warner – Ankeny Burnside Framework meeting
3:30 – 5:00 p.m. Warner w/ Portland Mall Steering Committee	3:00 – 4:00 p.m. Warner/Commissioner Sten 1:1			4:00 – 5:00 p.m. Warner/Staff 1:1
5:00 – 7:00 p.m. TIF Set Aside Special Board Meeting				

Week of October 23, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Warner Mtg w/ Baruti Artharee	8:30 – 8:45 a.m. Communications Mtg.	8:00 – 10:00 a.m. Commission Work Session	7:30 – 9:30 a.m. Four County EcDev Steering Committee Meeting	8:00 a.m. – 5:00 p.m. PDC Management Team Retreat
9:30 – 10:30 a.m. Warner/Commissioner Briefing	9:30 – 11:30 a.m. CES URA City Council Work Session	9:30 – 11:30 a.m. Green Streets Cross Bureau	9:30 – 11:00 a.m. October All Employee Meeting	
10:30 – 11:30 a.m. Executive Team Meeting	12:00 – 1:00 p.m. PDC Management Team Working Lunch	11:30 – 1:30 p.m. Metro/Merc Councilor/Commission	10:30 – 12:00 p.m. Planning & Development Director Meeting	
12:45 – 2:00 p.m. Warner Speech – Denver Delegation	1:00 – 2:30 p.m. PDC Management Team	2:00 – 2:45 p.m. PDC & Planning Bureau Monthly Mtg.	1:00 – 2:00 p.m. Warner/Consultant Weekly Meeting	
2:30 – 3:00 p.m. Personnel Meeting	2:30 – 3:30 p.m. Warner/Staff 1:1	3:30 – 4:30 p.m. Warner/Chair Rosenbaum 1:1	2:00 – 2:30 p.m. Warner/Staff 1:1	
3:00 – 4:00 p.m. Warner Project Meeting	4:00 – 5:00 p.m. Warner w/ FeatherLite	5:00 – 9:00 p.m. Warner Mtg w/ Metro	2:30 – 3:00 p.m. Warner Project Activity	

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of October 30 – November 3, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">All Day Personal - Out of Office</p>	<p align="center">8:30 – 8:45 a.m. Communications Team</p> <p align="center">9:00 – 11:00 a.m. Portland Public Schools</p> <p align="center">2:30 – 3:30 p.m. PDC Management Team</p>	<p align="center">8:30 – 8:45 a.m. Warner/Staff 1:1</p> <p align="center">10-Noon Project Management</p> <p align="center">12:30 – 1:00 p.m. Weekly Schedule Review</p>	<p align="center">7:30 – 9:30 a.m. Economic Dev Steering Committee</p> <p align="center">9:30 – 11:00 a.m. MWESB Project</p> <p align="center">11:30 – 1:00 BIP Implementation Meeting</p> <p align="center">1:00 – 1:45 p.m. PDC/Mayor Bi-Weekly</p> <p align="center">2:00 – 3:00 p.m. PSU Presentation</p> <p align="center">3:30 – 3:45 p.m. Warner/Staff 1:1</p> <p align="center">4:00 – 5:00 p.m. Warner/Chair 1:1</p> <p align="center">5:30 – 7:30 p.m. Hurricane Katrina Event</p>	<p align="center">9:00 – 11:00 a.m. Warner/Consultants</p> <p align="center">10:30 – 11:30 a.m. Warner/Staff 1:1</p> <p align="center">11:45 – 1:00 p.m. Project Meeting</p> <p align="center">1:00 – 1:15 p.m. Warner/Staff 1:1</p> <p align="center">1:30 – 2:30 p.m. Warner/Staff 1:1</p> <p align="center">2:30 – 3:00 p.m. Budget Meeting</p> <p align="center">3:30 – 4:30 p.m. Neighborhood Tour</p>

Week of November 6 - 10, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
<p align="center">7:30 – 9:30 a.m. OHCS Meeting</p> <p align="center">9:30 – 10:00 a.m. Warner/Staff 1:1</p> <p align="center">10:00 – 11:00 a.m. Schedule Review Meeting</p> <p align="center">11:00 – 11:15 a.m. Warner/Staff 1:1</p> <p align="center">11:30 – 12:30 p.m. External Project Meeting</p> <p align="center">12:30 – 1:30 p.m. Warner/Staff 1:1</p> <p align="center">1:30 – 5:00 p.m. Management Team – Diversity Training</p>	<p align="center">8:30 – 9:30 a.m. Warner/Staff 1:1</p> <p align="center">9:30 – 9:45 a.m. Communications Team</p> <p align="center">11:30 – 1:00 p.m. Port of Vancouver</p> <p align="center">1:00 – 3:00 p.m. Executive Team Meeting</p> <p align="center">3:00 – 3:30 p.m. HR Issue</p> <p align="center">4:00 – 5:00 p.m. Warner/Staff 1:1</p>	<p align="center">8:00 – 11:00 a.m. Urban Land Institute</p> <p align="center">12:00 – 2:00 p.m. External Lunch Meeting</p> <p align="center">3:00 – 5:00 p.m. Commission Meeting</p> <p align="center">5:30 – 6:30 p.m. URAC Reception</p> <p align="center">7:00 – 9:00 p.m. PBA Leadership</p>	<p align="center">7:30 – 9:30 a.m. Economic Dev Steering Committee</p> <p align="center">9:30 – 10:00 a.m. County Commissioner Mtg</p> <p align="center">10:30 – 12:00 p.m. Planning & Development Directors</p> <p align="center">12:00 – 1:00 p.m. PDC & Planning Meeting</p> <p align="center">2:00 – 3:00 p.m. PDC/Chair & County Meeting</p> <p align="center">3:00 – 3:30 p.m. Warner/Chair 1:1</p> <p align="center">3:30 – 4:00 p.m. Budget Meeting</p> <p align="center">4:00 – 9:00 p.m. Construction Wage Work Session</p>	

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of October 16, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
7:30 – 9:00 a.m. Warner w/ Chair & Portland Public Schools	8:30 – 8:45 a.m. Warner/Communications Staff	9:30 – 11:30 a.m. Warner/ TIF Set Aside city Council	1:00 – 1:45 p.m. Warner/Mayor 1:1	8:00 – 8:30 a.m. Denver Delegation Prep
8:30 – 9:30 a.m. Project Activity	10:00 – 10:30 a.m. Warner/Staff Regional Efforts	11:30 – 12:30 p.m. Project Activity	3:00 – 4:00 p.m. Construction Wage Debrief	8:30 – 9:00 a.m. Warner/Irvington Covenant
12:00 – 1:00 p.m. Warner Mtg with Consultants	11:30 – 1:00 p.m. Personnel Related	2:00 – 2:30 p.m. Oregon Business Magazine	4:00 – 5:00 p.m. Warner/Chair Rosenbaum 1:1	9:30 – 11:30 a.m. Portland Streetcar Opening
1:00 – 1:15 p.m. Warner/Staff 1:1	12:00 – 1:00 p.m. PDC Management Team Working Lunch	3:00 – 4:00 p.m. Warner/Commissioner Leonard 1:1	5:00 – 8:00 p.m. CAWS	1:30 – 2:30 p.m. Warner/Staff 1:1
2:00 – 3:00 p.m. Warner/Commissioner Saltzman 1:1	1:00 – 2:30 p.m. PDC Management Team	4:00 – 10:00 p.m. Construction Wage Work Session #2		2:30 – 3:30 p.m. Warner – Ankeny Burnside Framework meeting
3:30 – 5:00 p.m. Warner w/ Portland Mall Steering Committee	3:00 – 4:00 p.m. Warner/Commissioner Sten 1:1			4:00 – 5:00 p.m. Warner/Staff 1:1
5:00 – 7:00 p.m. TIF Set Aside Special Board Meeting				

Week of October 23, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:00 a.m. Warner Mtg w/ Baruti Artharee	8:30 – 8:45 a.m. Communications Mtg.	8:00 – 10:00 a.m. Commission Work Session	7:30 – 9:30 a.m. Four County EcDev Steering Committee Meeting	8:00 a.m. – 5:00 p.m. PDC Management Team Retreat
9:30 – 10:30 a.m. Warner/Commissioner Briefing	9:30 – 11:30 a.m. CES URA City Council Work Session	9:30 – 11:30 a.m. Green Streets Cross Bureau	9:30 – 11:00 a.m. October All Employee Meeting	
10:30 – 11:30 a.m. Executive Team Meeting	12:00 – 1:00 p.m. PDC Management Team Working Lunch	11:30 – 1:30 p.m. Metro/Merc Councilor/Commission	10:30 – 12:00 p.m. Planning & Development Director Meeting	
12:45 – 2:00 p.m. Warner Speech – Denver Delegation	1:00 – 2:30 p.m. PDC Management Team	2:00 – 2:45 p.m. PDC & Planning Bureau Monthly Mtg.	1:00 – 2:00 p.m. Warner/Consultant Weekly Meeting	
2:30 – 3:00 p.m. Personnel Meeting	2:30 – 3:30 p.m. Warner/Staff 1:1	3:30 – 4:30 p.m. Warner/Chair Rosenbaum 1:1	2:00 – 2:30 p.m. Warner/Staff 1:1	
3:00 – 4:00 p.m. Warner Project Meeting	4:00 – 5:00 p.m. Warner w/ FeatherLite	5:00 – 9:00 p.m. Warner Mtg w/ Metro	2:30 – 3:00 p.m. Warner Project Activity	

**Portland Development Commission (PDC)
Executive Director Calendar**

Week of December 18-22, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 – 9:30 a.m. All Employee Staff Meeting	8:30 – 10:00 a.m. Commissioner/Staff Recognition	8:30 – 9:30 a.m. Warner/Chair Rosenbaum 1:1	7:30 – 9:30 a.m. EcDev Steering Committee	8:30 – 9:00 a.m. Budget Discussion
9:30 – 10:30 a.m. Executive Review Meeting	10:00 – 11:30 a.m. Director's Collaborative meeting	12:00 – 1:00 p.m. Executive Team Meeting	9:30 – 10:30 a.m. Interviews	9:30 – 11:00 a.m. Interview Debriefs
10:30 – 11:30 a.m. Warner/Staff 1:1	12:00 – 3:00 p.m. Personal	1:00 – 2:30 p.m. Executive Team	12:30 – 2:00 p.m. Interviews	
11:30 – 12:30 p.m. Warner w/ Consultants	4:00 – 5:00 p.m. Warner/Commissioner Adams 1:1	3:00 – 4:00 p.m. Warner/Commissioner Leonard 1:1	2:30 – 4:00 p.m. Interviews	
1:00 – 1:15 p.m. Warner/Staff 1:1				
2:00 – 3:00 p.m. Warner/Commissioner Saltzman 1:1				
3:00 – 4:00 p.m. Warner/Commissioner Sten 1:1				
4:00 – 5:00 p.m. City Council Budget Work Group				

Week of December 25-29, 2006

These weekly calendars represent Executive Director, Bruce Warner's, regular schedule of meetings plus any additional special meetings. The Director is often double-booked and his calendar may change on short notice.

Monday	Tuesday	Wednesday	Thursday	Friday
Holiday	8:30 – 8:45 a.m. Communications Check-In	7:30 – 9:30 a.m. Commission Work Session	7:30 – 9:30 a.m. EcDev Steering Committee	8:30 – 8:45 a.m. Budget Meeting
	9:30 – 11:30 a.m. Director's Collaborative		9:00 – 10:30 a.m. All Staff Meeting	9:30 – 10:30 a.m. Warner/Chair Rosenbaum 1:1
	12:00 – 2:30 p.m. Executive Team Meeting		10:30 – 11:30 a.m. Planning Director's Meeting	10:30 – 11:30 a.m. Warner/Staff 1:1
	4:00 – 5:00 p.m. Warner/Staff 1:1		1:00 – 1:45 p.m. PDC/Mayor – Bi-weekly 1:1	1:30 – 2:30 p.m. Warner/Staff 1:1