



PORTLAND BUSINESS ASSISTANCE GUIDE



Investing in Portland's Future

PDC

PORTLAND DEVELOPMENT COMMISSION

ORGANIZATION	TARGET POPULATION	PROGRAM DESCRIPTION
African American Chamber of Commerce of Oregon and SW Washington	All business and professionals that are currently involved in or looking to be involved in the world of business commerce	Provides one-on-one small business mentoring, business and personal credit counseling, advertising and promotional consulting, assistance in building strategic alliances and partnerships and consulting for mainstream businesses that are attempting to reach any ethnic or special audience.
BEST Business Center	Small businesses with 5 to 50 employees	The BEST Business Center is a free program that helps businesses identify opportunities to green their operations. It is a partnership of city and regional government programs and energy utilities, including the City of Portland Office of Sustainable Development, City of Portland Water Bureau, Metro, Pacific Power, Portland Development Commission and Portland General Electric. Contact the BEST Business Center for a free sustainability audit, advice, and technical assistance.
Bureau of Labor and Industries (BOLI)	Oregon employers	Offers labor law assistance for employers, compliance information, seminars and publications.
Food Innovation Center (FIC)	Food businesses	Works directly with food and agricultural enterprises to advance Northwest foods. Provides sophisticated facilities for business development experts, technologists, engineers, consumer researchers, economists and marketing professionals to work with food businesses large and small. Service programs include: food product development, packaging and processing engineering, storage and shelf-life evaluations, sensory and consumer testing, market planning, business development, local, national, international market access and development. Educational programs include NW Food Business 101 workshop and CAFÉ (Creating a Food Entrepreneur) courses. FIC is operated by Oregon State University and the Oregon Department of Agriculture.
Hispanic Metropolitan Chamber (HMC)	Latino businesses	The Hispanic Chamber Business Development Coordinators provide assistance with business start up, business expansion, accounting/bookkeeping systems, business plans, financing or insurance issues, and other issues that a business may need. Conducts trade shows, business classes and workshops. Also provides competitive market rate loans in the \$1,000 to \$5,000 range. Services are available in English or Spanish. See HMC website for more information.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon and Southwest Washington	Contact the African American Chamber of Commerce.	Roy Jay, President, Executive Director, CEO Columbia Plaza Building 4300 NE Fremont, Suite 220 Portland, OR 97213-110 Tel: 503-231-2571 Fax: 503-293-2094 Email: Blackchamber@usa.net www.blackchamber.info africanamericanchamberofcommerce.com
Portland	Free	Marlowe Kulley 721 NW 9th Avenue, Suite 350 Portland, OR 97209 Tel: 503-823-3919 Fax: 503-823-5311 Email: info@bestbusinesscenter.org www.bestbusinesscenter.org
Oregon	Free– with a charge for seminars	800 NE Oregon St., #1045 Portland, OR 97232 Tel: 971-673-0761 Email: BOLI.Mail@state.or.us www.oregon.gov/boli
Pacific Northwest	Fees are charged for client services and education programs.	Michael Morrissey, Superintendent 1207 NW Naito Parkway Portland, OR 97209 Tel: 503-872-6680 Fax: 503-872-6648 Email: fic@oregonstate.edu http://fic.oregonstate.edu
Oregon and Southwest Washington	Services are free of charge.	Annabelle Carlos and Jonath Colon, Business Development Coordinators 333 SW 5th Avenue, Suite 100 Portland, OR 97204 Tel: 503-222-0280 Fax: 503-243-5597 Email: acarlos@hmccoregon.com jcolon@hmccoregon.com www.hmccoregon.com

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Mercy Corps Northwest (MCNW)	<p>Early start-ups and existing businesses unable to access the resources they need</p>	<p>Provides access to capital through Individual Development Accounts and loans, business advisory services, training and marketing, and business networking events and benefits.</p>
	<p>Low-income entrepreneurs</p>	<p>Offers a matched savings account, Asset Builder Individual Development Account (IDA) program. Helps entrepreneurs save money, write a business plan and invest in their own micro-enterprise. Over six, 12 or 18 months, eligible participants make regular deposits into a savings account with a partner bank to reach a savings goal, and attend a money management and business planning workshop series. Upon successful completion, the program matches the client's savings goal, and uses the funds to purchase business-related assets. Current program match rates is 3:1.</p>
	<p>Start-ups and existing businesses unable to access capital through traditional means</p>	<p>Provides financing and assistance to entrepreneurs that need capital for their ventures through the Mercy Enterprise Corporation Loan Fund (MECLF). Applicants are required to develop and present a business plan demonstrating the ability to earn income and repay the financing. Loans range from \$500 to \$50,000 based on capacity. Borrowers receive advisory services from staff and mentors in support of their business development both in preparation of the loan application and as a loan client.</p>
	<p>Low and moderate income entrepreneurs in pre-start-up and start-up business development phases</p>	<p>Offers introductory workshop series and advanced seminars on business-related topics through the Business Basics Training Program. See website for training schedule and entrepreneurial self-test.</p>
Northwest Trade Adjustment Assistance Center (TAAC)	<p>Manufacturing and agricultural businesses that have suffered declines in employment and sales due to competition from imports</p>	<p>Provides manufacturing, marketing, financial, general management and information technology assistance. TAAC partners with a manufacturer by offering 50/50 cost sharing of projects (consultants, engineers or other outside professional service providers) aimed at improving a firm's competitiveness.</p>

SERVICE AREA	COST	PROGRAM CONTACT
Oregon and Washington	\$25 loan application fee	John W. Haines, Director 2069 NE Hoyt Street Portland, OR 97232 Tel: 503-236-1580 x206 Fax: 503-236-0315 Email: jhaines@mercycorpsnw.org, or contact@mercycorpsnw.org www.mercycorpsnw.org
Oregon	No cost	Sarah Castagnola and Dina Lukaynova, Asset Development Services Program Officers 2069 NE Hoyt St. Portland, OR 97232 Tel: 503-236-1580 x205 Fax: 503-236-0315 Email: scastagnola@mercycorpsnw.org dlukaynova@mercycorpsnw.org contact@mercycorpsnw.org www.mercycorpsnw.org
Oregon and Washington	Varies	Anthony Gromko and Brian Fassett, Loan Officers 2069 NE Hoyt St. Portland, OR 97232 Tel: 503-236-1580 x203 & x207 Fax: 503-236-0315 Email: agromko@mercycorpsnw.org bfassett@mercycorpsnw.org contact@mercycorpsnw.org www.mercycorpsnw.org
Oregon and Washington	Varies	Doug Cooper, Assistant Director and Business Development Services Manager 2069 NE Hoyt Street Portland, OR 97232 Tel: 503-236-1580 x202 Fax: 503-236-0315 Email: dcooper@mercycorpsnw.org contact@mercycorpsnw.org www.mercycorpsnw.org
Alaska, Idaho, Montana, Oregon, Washington	50/50 cost sharing	Gary Kuhar, Director 1200 Westlake Ave., North, Suite 802 Seattle, WA 98109 Tel: 206-622-2730 or 800-667-8087 Fax: 206-622-1105 Email: nwtacc@nwtacc.org www.nwtacc.org

ORGANIZATION	TARGET POPULATION	PROGRAM DESCRIPTION
Office of Minority, Women and Emerging Small Business (OMWESB)	For-profit businesses owned by minorities or women, and owners of emerging small businesses	Strives to ensure minorities, women and emerging small businesses have equal access to contracting opportunities in both the public and private sector. OMWESB is the sole certification authority in Oregon and administers the Disadvantaged Business Enterprise (DBE), Minority Business Enterprise, Women Business Enterprise (MBE/WBE) and Emerging Small Business (ESB) programs.
ONABEN - A Native American Business Network	Emerging and established Native American-owned enterprises	Provides Indianpreneurship™ business development training series for start-up and existing businesses. Other services include technical assistance counseling, business mentoring and access to financing and markets. Specific programs support women and artists in business.
Oregon Association of Minority Entrepreneurs (OAME)	Minority, women and emerging small business and entrepreneurs	Provides assistance with business plans, loans, micro-loans, loan proposals, marketing, contracting with public and private entities, business incubation and networking opportunities.
Oregon Association of Plumbing, Heating & Cooling Contractors, Inc. (OAPHCC)	Start-up and existing businesses in the plumbing, heating and cooling industry	Provides assistance with advocacy, education and training, research, regulatory issues and workforce development for businesses in the plumbing, heating and cooling industry.
Oregon Business Network	Start-up and existing businesses	Provides education, training and assistance, one-on-one counseling and collection of information and data.
Oregon Department of Veterans' Affairs	Veterans of the U.S. Armed Forces	Offers the Small Business Repair Program which provides assistance to veterans whose business has suffered due to deployment.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon	Free	Raleigh Lewis, Manager 350 Winter Street, NE, Room 200 PO Box 14480 Salem, OR 97309-0405 Tel: 503-947-7976 Fax: 503-373-7041 Email: omwesb.web@state.or.us http://egov.oregon.gov/dcbs/omwesb
Oregon, Washington, Northern California, and Idaho	All workshops are free or offered at a nominal cost. Contact ONABEN for more details.	Tom Hampson, Executive Director Selena Yokoyama, Administrative Services Director Kristi Burns, Program Manager PO Box 231116 Tigard, OR 97281-1116 Tel: 503-968-1500 Fax: 503-968-1548 Email: tom@onaben.org selena@onaben.org kristi@onaben.org www.onaben.org
Oregon and Southwest Washington	Basic services are free. For loan fees contact OAME or visit the website.	Sam Brooks, President and Board Chair 4134 N Vancouver Avenue Portland, OR 97217 Tel: 503-249-7744 Fax: 503-249-2027 Email: oame@oame.org www.oame.org
Oregon	Contact OAPHCC for details.	Linda Lindsten, Executive Director 15635 SE 114th Avenue, Suite 209 Clackamas, OR 97015-9029 Tel: 503-557-1203 Fax: 503-557-0884 Email: oaphcc@northwest.com www.orphcc.com
Oregon	Contact Oregon Business Network.	Roy Jay, President 7739 NE 21st Avenue Portland, OR 97211-1905 Tel: 503-244-5794 Fax: 503-293-2094 Email: roy@oregonbusinessnetwork.com www.oregonbusinessnetwork.com
Oregon	Free	Val Conley, Veterans' Services 700 Summer Street, NE Salem, OR 97392 Tel: 503-373-2085 Fax: 503-373-2392 Email: conleyv@odva.state.or.us www.odva.state.or.us

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Oregon Employment Department - Self-Employment Assistance Program (SEAP)	Unemployment Insurance (UI) claimants receiving regular benefits and identified through the Worker Profiling Reemployment Services Program	Available to dislocated workers identified as likely to exhaust regular UI benefits. All enrolled SEAP claimants must engage in self-employment activities on a full-time basis. The program operates as a collaborative effort of the Oregon Employment Department, the Small Business Development Center (SBDC) Network, and the WIA Title 1B dislocated worker services providers.
Oregon Entrepreneurs Network (OEN)	Start-up and existing businesses	Holds monthly Pub Talks, which offer networking, the opportunity for business presentations and educational panel discussion. OEN also offers entrepreneurs assistance via the following programs: business concept reviews, business plan development workshops, private business plan reviews, presentation skills workshops and other resources.
Oregon Manufacturing Extension Partnership (OMEP)	Manufacturing industry	Partners with the Department of Commerce's National Institute of Standards and Technology to create a stronger Oregon economy by helping small to mid-sized Oregon manufacturers transform the way they do business to become more competitive in the global marketplace. Provides lean enterprise training and implementation assistance to a wide variety of industry sectors and collaborates with the national network of Manufacturing Extension Partnership resource centers in over 400 locations nationwide to help businesses benefit from industry best processes and practices.
Oregon Small Business Ombudsman for Workers Compensation	Oregon businesses with workers compensation policies.	Serves as a resource for employers of all sizes who may have questions or problems relating to their workers' compensation insurance. Provides assistance with issues relating to audits, classifications, experience modifications, coverage, market availability, claims, laws and rules. Advocates for small businesses on workers compensation legislative issues.
Oregon Society of CPAs	Start-up and existing businesses	Provides advocacy, education and training and information on regulatory issues. CPA referral service is available through the website.
Portland Business Alliance (PBA) – Greater Portland's Chamber of Commerce	Small- to medium-sized businesses	Provides education and training programs such as Cornerstones for Success for small- to medium-sized businesses. Also offers networking opportunities such as Business Leads Exchange and Shop Talk.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon	No cost – SEAP claimants may choose to pay the training costs or apply with the local service provider for WIA Title1B dislocated worker funds to absorb the costs.	Pat Sanderlin, Coordinator c/o The Employment Department 875 Union Street, NE, Room 201 Salem, OR 97311 Tel: 503-947-1672 Fax: 503-947-1668 Email: william.p.sanderlin@state.or.us www.emp.state.or.us
Oregon and Southwest Washington	Cost varies for workshops, seminars and business plan reviews and Pub Talks. OEN membership is \$65 per year. Contact OEN for details.	Rori Homme, Membership Director 309 SW 6th Avenue, Suite 212 Portland, OR 97204 Tel: 503-222-2270 Fax: 503-241-0827 Email: rorih@oen.com www.oen.org
Oregon	Fee-based services. Opportunities for federal and state grants to supplement fees may be available.	Patrick Murphy, Executive Director 20175 NW Amber Glen Court, Suite 100 Beaverton, OR 97006 Tel: 503-725-2660 Fax: (none listed) Email: pmurphy@omep.org www.omep.org
Oregon	Free	David Waki, Ombudsman Jan Bissell, Assistant Ombudsman PO Box 14480 Salem, OR 97309 Tel: 503-378-4209 Fax: 503-373-7639 Email: david.waki@state.or.us jan.l.bissell@state.or.us www.CBS.state.or.us/sbo
Oregon	No cost for referral service	Cheryl L. Langley, President PO Box 4555 Beaverton, OR 97076 Tel: 503-641-7200 x25 Fax: 503-626-2946 Email: clangley@orcpa.org www.orcpa.org
Multnomah, Washington, Clark, Clackamas and parts of Yamhill and Columbia counties	Depends on program. Some are free	Brian Willms, Director of Member Services 200 SW Market Street, Suite 1770 Portland, OR 97201 Tel: 503-224-8684 Fax: 503-323-9186 Email: info@portlandalliance.com www.portlandalliance.com

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Portland State Business Accelerator (PSBA)	Early stage technology companies (1-5 years old)	Business incubator/accelerator in downtown that provides low cost office and lab space for up to 25 start-ups. In addition to furnished office space, the program provides business support services to increase every resident company's chance of success. Services include CEO coaching, strategic advising, referrals to financing resources, and business development programs, as well as connections to Portland State University for student project teams, interns, and faculty collaborations.
Portland State University (PSU) – Business Outreach Program	Start-up and existing businesses	Serves existing minority, women and emerging small businesses (MWESB) located in north and northeast Portland, but also serves other businesses in the Portland area that meet certain criteria.
Service Corps of Retired Executives (SCORE) – Counselors to America's Small Business	Start-up and existing businesses	Provides free, confidential business counseling and on-going support. Regularly conducts affordable workshops to aid new and existing businesses to improve productivity and enhance success. No cost to utilize on-site business resource center. Counseling is available in person, by email, or by telephone.
Shorebank Enterprise Cascadia	Low-income business owners, minorities, immigrants, women and child care providers	Provides loans for businesses, community, and childcare facilities and commercial real estate to promote job creation, sustainable economic development, and an array of community needs. Specializes in transactions banks cannot accomplish on their own.
Small Business Development Center (SBDC) – Clackamas Community College	Start-up and existing businesses	Provides free one-on-one counseling, long-term classes (start-up and advanced), workshops (QuickBooks, Customer Service, Marketing, etc.), seminars, networking and referrals. Visit the website for current course listings.
Small Business Development Center (SBDC) – Mt. Hood Community College	Start-up and existing businesses	Provides free one-on-one counseling and reasonably priced courses. Some of the course subjects include: Starting Your Own Business, Finding Capital, Business Planning and a 10-month Small Business Marketing course.

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Portland	Lease rates are below average market rate for Class B office, plus multiple free services such as internet connectivity.	Carol Mason, Director 2828 SW Corbett Avenue, Suite 100 Portland, OR 97201 Tel: 503-725-2312 Fax: 503-725-2322 Email: cmason@pdx.edu www.psba.pdx.edu
N/NE Portland and citywide	Scalable, depending on income, maximum \$250 per year for unlimited resource utilization	Lara Damon, Director 4134 N Vancouver Avenue, Suite 309 Portland, OR 97217 Tel: 503-725-9820 Email: larad@sba.pdx.edu bop@sba.pdx.edu www.sba.pdx.edu/outprog
Oregon and Southwest Washington	Free	Jim Smith, Chapter Chair 601 SW Second Avenue, Suite 950 Portland, OR 97204 Tel: 503-326-5211 Fax: 503-326-2808 Email: scorepdx@wa-net.com www.scorepdx.org
Oregon	Free	Tony Jones, Business Lender 2069 NE Hoyt Street Portland, OR 97232 Tel: 503-235-9635 Fax: 503-235-1233 Email: tjones@sbpac.com www.sbpac.com
Network of centers throughout Oregon	Business advising by appointment is free. Classes, workshops, seminars, and year-long Small Business Marketing (SBM) programs are reasonably priced. Long-term classes allow two attendees for one investment.	Tim Shea, Director 7736 SE Harmony Road Milwaukie, OR 97222 Tel: 503-656-4447 Fax: 503-650-7358 Email: tshea@clackamas.edu www.bizcenter.org/clackamas
Network of centers throughout Oregon	Business advising by appointment is free. Classes, workshops and seminars, and year-long SBM programs are reasonably priced.	Julia Peterson, Director 323 NE Roberts Avenue Gresham, OR 97030 Tel: 503-491-7658 Fax: 503-666-1140 Email: bizcenter@mhcc.edu www.bizcenter.org/gresham

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Small Business Development Center (SBDC) – Portland Community College	Start-up and existing businesses and businesses interested in international trade	Provides one-on-one free business advising and reasonably priced classes and workshops. Classes range from three-hour evening classes to a ten-month program for managing and growing your existing business. Topics include: going into business, business operations, financing your business, marketing, record keeping, writing a business plan and, for the seasoned entrepreneur, the Small Business Management Program. The Center also provides international trade classes and one-on-one counseling on international trade matters. Visit the web site or www.pcc.edu for a current listing of classes and workshops. Also works with existing businesses through Opportunity Knocks a facilitated peer-to-peer mentoring program.
Small Business Legal Clinic (SBLC)	Low-income, women and minority-owned small and emerging businesses	The SBLC provides low-income, minority, and women-owned small and emerging businesses with transactional legal assistance. Additionally, we're building a pro bono network of business attorneys to provide long-term support. Our services include: choice of entity and entity formation, contract review and drafting, debt problems, business financing, compliance with consumer, licensing, and regulatory issues, and copyright and trademark creations.
Sustainable Business Assistance Program	Available to companies interested in becoming more sustainable	Provides matching funds to companies for an identified project to reduce company waste, identify alternative processing solutions and/or review a building design for increased energy efficiencies. The Zero Waste Alliance (ZWA) is PDC's contractor for the program.
Technical Assistance for Community Services (TACS)	Non-profit organizations	Provides training, consulting, referrals and resources to nonprofit board, staff and volunteers. Offers affordable training, peer networks, and consulting services on financial management, board development, strategic planning, fund development, cultural competency, technology, leadership development, and executive transition services. Through the Nonprofit Association of Oregon, TACS helps Oregon nonprofits share resources, build awareness, and address public policy issues.
Trillium Artisans	Low income artisan entrepreneurs who create handmade crafts from recycled and reclaimed materials.	Provides small business counseling, access to markets, peer networking, and technical assistance and training with a focus on expanding e-commerce marketing opportunities.

SERVICE AREA	COST	PROGRAM CONTACT
Network of centers throughout Oregon	Business advising by appointment is free. Classes, workshops and seminars, and year-long SBM programs are reasonably priced. Visit the website or www.pcc.edu for a current listing of classes and workshops.	Tom Lowles, Director 2025 Lloyd Center Portland, OR 97232 Tel: 503-978-5080 Fax: 503-288-1366 Email: tlowles@pcc.edu www.bizcenter.org/portland
Oregon. preference is given to people in the Portland metro area.	\$25.00 per matter	Maggie Finnerty, Clinical Law Professor 422 NW Everett Street Portland, OR 97209 Additional Contact: Becca Mart Tel: 503-768-6940 Fax: 503-546-8863 http://law.lclark.edu/dept/blaw/sblc.html
Portland	There is no minimum project size. This is a matching grant; the match may be made in-kind with time spent, and/or the cost of improvements.	Pam Neal, Senior Project Coordinator 222 NW 5th Avenue Portland, OR 97209 Tel: 503-823-3428 Fax: 503-865-3884 Email: nealp@pdc.us www.pdc.us
Oregon and Washington	TACS Nonprofit Helpline provides no charge brief consultation, resources, and referrals. Services are offered on a sliding scale based on operational budget for the organizations. Training costs range from \$85-\$165 for workshops.	Kay Sohl, Director 1001 SE Water Avenue, Suite 490 Portland, OR 97214 Tel: 503-239-4001 Non-profit Helpline: 503-233-9240 Fax: 503-236-8313 Email: info@tacs.org www.tacs.org ; www.ornonprofits.org ; www.oregoninvolved.org
Portland	Sales commission. Materials and training are free. Artisans are asked to contribute by volunteering for the organization at least 10 hours per year.	Amanda McCloskey, Executive Director 9119 SE Foster Road Portland, OR 97266 Tel: 503-775-7993 Fax: 503-775-7951 Email: amanda@trilliumartisans.org www.trilliumartisans.org

ORGANIZATION	TARGET POPULATION	PROGRAM DESCRIPTION
US Department of Commerce - US Export Assistance Center	Businesses exporting and/or already involved in international trade	Provides in-depth counseling and programs to identify and develop best markets for products and services. Also assists in developing export strategies and overseas contacts/clients. Additional expertise and programs are offered on trade financing and export insurance.
US Small Business Administration (SBA)	Start-up and existing businesses	Provides direct counseling and training in addition to working with SCORE and SBDC networks. Offers finance assistance through government-guaranteed loan programs, assists with procurement opportunities and serves as an advocate for small businesses.
University of Oregon - Center for Advanced Materials Characterization In Oregon (CAMCOR)	Start-up and existing businesses in the high-tech industry	Provides state-of-the-art materials characterization facilities to regional companies including high-tech start-ups; fosters faculty and researcher collaborative interactions at academic institutions; and provides short courses and hands-on training opportunities on analytical techniques.
Worksystems, Inc.	New and existing regional employers and entrepreneurs and job seekers	Invests in employment and training programs for youth, the adult workforce, and business, while building regional partnerships for a strong economy. Supports targeted industry sectors by: enhancing the skills of workers through the Employer Workforce Training Fund; investing in intensive and foundational skill training for thousands of regional job seekers, and by supporting a workforce development system that connects qualified job seekers with available jobs. Business services include: access to a varied, and motivated, hiring pool (20,000+ jobseekers); iMatchSkills – an online job matching tool; pre-employment job skills training, job posting and distribution services, and much more.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon and Southwest Washington	Free counseling and market research. Overseas services available at low to moderate cost.	Scott Goddin, Director Portland Export Assistance Center One World Trade Center 121 SW Salmon Street, Suite 242 Portland, OR 97204 Tel: 503-326-3001 Fax: 503-326-6351 Email: scott.goddin@mail.doc.gov www.buyusa.gov/oregon www.export.gov
Portland and Multnomah and Washington counties	Free one-on-one counseling. Workshops available for nominal cost.	Sylvia Gercke, Director 601 SW Second Avenue, Suite 950 Portland, OR 97204-3154 Tel: 503-326-5122 Fax: 503-326-2808 Email: sylvia.gercke@sba.gov www.sba.gov.or
Pacific Northwest	Fee-for-service. Market rates.	Christopher Larson, Assistant Director, Material Science Institute 1252 University of Oregon Eugene, OR 97403-1252 Tel: 541-346-5898 Fax: 541-346-3422 Email: cslarson@uoregon.edu http://materialscience.uoregon.edu
Portland and Multnomah and Washington counties	Most services are provided at no additional cost to employers.	Andrew McGough, Executive Director 111 SW Fifth Avenue, Suite 1150 Portland, OR 97204 Tel: 503-478-7300 Fax: 503-478-7302 Email: info@worksystems.org www.worksystems.org

ASSISTANCE GUIDE CONTACTS:

The Portland Development Commission offers assistance to start-up and existing small businesses in accessing Portland resources. Call 503-823-3200 and ask to speak with our Small Business Coordinator or visit www.pdc.us/smallbusiness.

Suzanne Vara, Small Business Liaison, Bureau of Development Services, assists small business owners who are relocating, expanding or remodeling, in understanding regulations, costs, and navigating the permit review process. Call 503-823-7542, or email varas@ci.portland.or.us.

**FIND OUT MORE AT
WWW.PDC.US/BUSINESS
OR CALL PDC AT
503.823.3200**



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