



# PORTLAND BUSINESS ASSISTANCE GUIDE



ORGANIZATION	TARGET POPULATION	PROGRAM DESCRIPTION
<b>African American Chamber of Commerce</b>	Start-up and existing businesses	Provides education and training assistance, one-on-one counseling and business television advertising.
<b>Bureau of Labor and Industries (BOLI)</b>	Oregon employers	Offers labor law assistance for employers, compliance information, seminars and publications.
<b>Cascadia Revolving Fund</b>	Low-income business owners, minorities, immigrants, women and child care providers	Provides ongoing counseling and mentoring to loan clients with limited pre-loan assistance available, especially for child care providers.
<b>Food Innovation Center (FIC)</b>	Food businesses	Works directly with food and agricultural enterprises to advance Northwest foods. Provides sophisticated facilities for business development experts, technologists, engineers, consumer researchers, economists and marketing professionals to work with food businesses large and small. Service programs include: food product development, packaging and processing engineering, storage and shelf-life evaluations, sensory and consumer testing, market planning, business development, local, national, international market access and development. Educational programs include NW Food Business 101 workshop and CAFÉ (Creating a Food Entrepreneur) courses. FIC is operated by Oregon State University and the Oregon Department of Agriculture.
<b>Hispanic Metropolitan Chamber (HMC)</b>	Latino businesses	Provides assistance with business loan proposals, business plan writing, certification as minority-owned, women-owned, and emerging small business, bidding and estimating and identification of procurement opportunities. Conducts trade shows, business classes and workshops.
<b>Housing Development Center - Contractor Support Program</b>	Disadvantaged, minority- and women-owned construction businesses	Provides business development services to minority- and women-owned construction firms. Members receive eight hours of one-on-one technical assistance. A non-member program is also available on many city/state funded projects.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon and Southwest Washington	Contact the African American Chamber of Commerce.	Roy Jay, President 7739 NE 21st Avenue Portland, OR 97211-1905 Tel: 503-796-0777 Fax: 503-345-9535 Email: Blackchamber@usa.net www.blackchamber.info
Oregon	Free with a charge for seminars.	800 NE Oregon St., #1045 Portland, OR 97232 Tel: 971-673-0761 Email: BOLI.Mail@state.or.us www.oregon.gov/boli
Oregon	Free.	Raymond Lanza-Weil, Oregon Manager 2069 NE Hoyt St. Portland, OR 97232 Tel: 503-235-9635 Fax: 503-235-1233 Email: raymond@cascadiafund.org www.cascadiafund.org
Pacific Northwest	Fees are charged for client services and education programs.	John Henry Wells, Superintendent 1207 NW Naito Parkway Portland, OR 97209 Tel: 503-872-6680 Fax: 503-872-6648 Email: fic@oregonstate.edu http://fic.oregonstate.edu
Oregon and Southwest Washington	Free for clients who qualify for services.	Paulina Morgali, Business Development Coordinator; or Jonath Colon 333 SW 5th Avenue, Suite 100 Portland, OR 97204 Tel: 503-222-0280 Fax: 503-243-5597 Email: hmcc@qwest.net pmorgali@hmccoregon.com www.hmccoregon.com
Multnomah, Washington, Clark and Clackamas counties	Membership is \$150/year.	Armando Cajigal, Program Manager 2627 NE Martin Luther King, Jr. Blvd. Portland, OR 97212 Tel: 503-335-3668 Fax: 503-335-0475 Email: Armando@hdc1.org www.hdc1.org

ORGANIZATION	TARGET POPULATION	PROGRAM DESCRIPTION
<b>Mercy Corps Northwest (MCNW)</b>	<p>Early start-ups, existing businesses unable to access the resources they need</p>	<p>Provides access to capital through Individual Development Accounts and loans; business advisory services; training, marketing, business networking events and benefits.</p>
	<p>Low-income entrepreneurs</p>	<p>Offers a matched savings account, Asset Builder Individual Development Account (IDA) program. Helps entrepreneurs save money, write a business plan and invest in their own micro-enterprise. Over six, 12 or 18 months, eligible participants make regular deposits into a savings account with a partner bank to reach a savings goal, and attend a money management and business planning workshop series. Upon successful completion, savers access a matched investment to purchase business-related assets. Current program match rates range from 1:1 to 2:1.</p>
	<p>Start-ups and existing businesses unable to access capital through traditional means</p>	<p>Provides financing and assistance to entrepreneurs that need capital for their ventures through the Mercy Enterprise Corporation Loan Fund (MECLF). Applicants are required to present a business plan demonstrating the ability to earn income and repay the financing. Loans range from \$500 to \$50,000 based on capacity. Borrowers receive advisory services from staff and mentors in support of their business development.</p>
	<p>Low and moderate income entrepreneurs in pre-start-up and start-up business development phases</p>	<p>Offers introductory workshop series and advanced seminars on business-related topics through the Business Basics Training Program. See website for training schedule and entrepreneurial self-test.</p>
<b>Northwest Trade Adjustment Assistance Center (TAAC)</b>	<p>Manufacturing industry businesses that have suffered declines in employment and sales due to competition from imports</p>	<p>Provides manufacturing, marketing, financial, general management and information technology assistance. TAAC partners with a manufacturer by offering 50/50 cost sharing of projects (consultants, engineers or other outside professional service providers) aimed at improving a firm's competitiveness.</p>

SERVICE AREA	COST	PROGRAM CONTACT
Portland, OR and Vancouver, WA regions	\$25 loan application fee.	John W. Haines, Director 2069 NE Hoyt Street Portland, OR 97232 Tel: 503-236-1580 x206 Fax: 503-236-0315 Email: <a href="mailto:jhaines@mercycorpsnw.org">jhaines@mercycorpsnw.org</a> , or <a href="mailto:contact@mercycorpsnw.org">contact@mercycorpsnw.org</a> <a href="http://www.mercycorpsnw.org">www.mercycorpsnw.org</a>
Clackamas, Columbia, Multnomah, Washington and Yamhill counties	No cost.	Thomas Jensen, Asset Development Services Program Officer 2069 NE Hoyt St. Portland, OR 97232 Tel: 503-236-1580 x205 Fax: 503-236-0315 Email: <a href="mailto:tjensen@mercycorpsnw.org">tjensen@mercycorpsnw.org</a> or <a href="mailto:contact@mercycorpsnw.org">contact@mercycorpsnw.org</a> <a href="http://www.mercycorpsnw.org">www.mercycorpsnw.org</a>
Portland, OR and Vancouver, WA regions	Varies.	Dan McGraw, Loan Officer 2069 NE Hoyt St. Portland, OR 97232 Tel: 503-236-1580 x203 Fax: 503-236-0315 Email: <a href="mailto:dmcgraw@mercycorpsnw.org">dmcgraw@mercycorpsnw.org</a> or <a href="mailto:contact@mercycorpsnw.org">contact@mercycorpsnw.org</a> <a href="http://www.mercycorpsnw.org">www.mercycorpsnw.org</a>
Portland, OR and Vancouver, WA regions	Varies. Materials fee.	Doug Cooper, Business Development Services Manager 2069 NE Hoyt Street Portland, OR 97232 Tel: 503-236-1580 x202 Fax: 503-236-0315 Email: <a href="mailto:dcooper@mercycorpsnw.org">dcooper@mercycorpsnw.org</a> or <a href="mailto:contact@mercycorpsnw.org">contact@mercycorpsnw.org</a> <a href="http://www.mercycorpsnw.org">www.mercycorpsnw.org</a>
Pacific Northwest	50/50 cost sharing.	Gary Kuhar, Director 1200 Westlake Ave., North, Suite 802 Seattle, WA 98109 Tel: 206-622-2730 or 800-667-8087 Fax: 206-622-1105 Email: <a href="mailto:admin@nwtaac.org">admin@nwtaac.org</a> <a href="http://www.taacenters.org">www.taacenters.org</a>

ORGANIZATION	TARGET POPULATION	PROGRAM DESCRIPTION
<b>Office of Minority, Women and Emerging Small Business (OM/W/ESB)</b>	For-profit businesses owned by minorities or women, and owners of emerging small businesses	Strives to ensure minorities, women and emerging small businesses have equal access to contracting opportunities in both the public and private sector. OM/W/ESB is the sole certification authority in Oregon and administers the Disadvantaged Business Enterprise (DBE), Minority Business Enterprise, Women Business Enterprise (MBE/WBE) and Emerging Small Business (ESB) programs.
<b>ONABEN - A Native American Business Network</b>	Emerging and established Native American-owned enterprises	Provides Indianpreneurship™ business development training series for start-up and existing businesses. Other services include technical assistance counseling, business mentoring and access to financing and markets. Specific programs available support women and artists in business.
<b>Oregon Association of Minority Entrepreneurs (OAME)</b>	Minority, women and emerging small business and entrepreneurs	Provides assistance with business plans, loans, micro-loans, loan proposals, marketing, contracting with public and private entities, business incubation and networking opportunities.
<b>Oregon Association of Plumbing, Heating &amp; Cooling Contractors, Inc. (OAPHCC)</b>	Start-up and existing businesses in the plumbing, heating and cooling industry	Provides assistance with advocacy, education and training, research, regulatory issues and workforce development for businesses in the plumbing, heating and cooling industry.
<b>Oregon Business Network</b>	Start-up and existing businesses	Provides education, training and assistance, one-on-one counseling and collection of information and data.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon	Free.	Raleigh Lewis, Manager 350 Winter Street, NE, Room 200 PO Box 14480 Salem, OR 97309-0405 Tel: 503-947-7976 Fax: 503-373-7041 Email: omwesb.web@state.or.us www.oregon.gov/dcbs/omwesb
Oregon, Washington, Northern California, and Idaho	All workshops are free or offered at a nominal cost. Contact ONABEN for more details.	Tom Hampson, Executive Director Selena Yokoyama, Administrative Services Director Kristi Burns, Program Director PO Box 231116 Tigard, OR 97281-1116 Tel: 503-968-1500 Fax: 503-968-1548 Email: tom@onaben.org selena@onaben.org kristi@onaben.org www.onaben.org
Oregon and Southwest Washington	Basic services are free. For loan fees contact OAME or visit the website.	Samuel Brooks, President and COB Jorge Guerra, Director of Operations Antonio Paez, Director of Access to Capital and Entrepreneurship 4134 N Vancouver Avenue Portland, OR 97217 Tel: 503-249-7744 Fax: 503-249-2027 Email: jorge@oame.org www.oame.org
Oregon	Contact OAPHCC for details.	Linda Lindsten, Executive Director 15635 SE 114th Avenue, Suite 209 Clackamas, OR 97015-9029 Tel: 503-557-1203 Fax: 503-557-0884 Email: oaphcc@northwest.com www.orphcc.com
Oregon	Contact Oregon Business Network.	Roy Jay, President 7739 NE 21st Avenue Portland, OR 97211-1905 Tel: 503-244-5794 Fax: 503-293-2094 Email: roy@oregonbusinessnetwork.com www.oregonbusinessnetwork.com

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<b>Oregon Department of Veterans' Affairs</b>	Veterans of the U.S. Armed Forces	Provides resources/referral information to veterans and assistance with the cost of licensing, permits, educational aid and vocational training through the Small Business Enterprise Program.
<b>Oregon Employment Department - Self-Employment Assistance Program (SEAP)</b>	Unemployment Insurance (UI) claimants receiving regular benefits and identified through the Worker Profiling Reemployment Services Program	Available to dislocated workers identified as likely to exhaust regular UI benefits. All enrolled SEAP claimants must engage in self-employment activities on a full-time basis. The program operates as a collaborative effort of the Oregon Employment Department, the Small Business Development Center (SBDC) Network, and the WIA Title 1B dislocated worker services providers.
<b>Oregon Entrepreneurs Forum (OEF)</b>	Start-up and existing businesses	Holds monthly sessions alternating between Pub Talks, which offer networking, and the opportunity for business presentations. Also offers Speakeasy panel discussions and networking opportunities in addition to assistance in critiquing business plans, evaluating business concepts; workshops on business plan development; private business plan reviews; presentation skills workshops and other resources.
<b>Oregon Manufacturing Extension Partnership (OMEP)</b>	Manufacturing industry	Assists Oregon manufacturers in becoming more competitive. Provides interested businesses with no-charge, no-obligation on-site assessment for appropriate services. Services include: lean manufacturing/process improvement that focuses on developing systematic approaches to eliminating waste and improving the bottom line; project management; and energy management including assistance with energy audits and reviews to ensure efficient practices. Also provides advocacy, education and training, business mentoring and marketing.
<b>Oregon Small Business Ombudsman for Workers Compensation</b>	Oregon businesses with workers compensation policies	Serves as a resource for employers of all sizes who may have questions or problems relating to their workers' compensation insurance. Provides assistance with issues relating to audits, classifications, experience modifications, coverage, market availability, claims, laws and rules. Other services include experts who serve as problem solvers and advocates for small businesses.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon	No cost.	Val Conley, Veteran's Services Administrator 700 Summer St., NE Salem, OR 97392 Tel: 503-373-2085 Fax: 503-373-2392 Email: conleyv@odva.state.or.us www.odva.state.or.us
Oregon	No cost. SEAP claimants may choose to pay the training costs or apply with the local service provider for WIA Title1B dislocated worker funds to absorb the costs.	Pat Sanderlin, Technical and Executive Assistant to Business and Employer Services c/o The Employment Department 875 Union Street NE, Room 201 Salem, OR 97311 Tel: 503-947-1867 Fax: 503-947-1668 Email: william.p.sanderlin@state.or.us www.emp.state.or.us
Oregon and Southwest Washington	Cost varies for workshops, seminars and business plan reviews. OEF membership is \$65 per year. Nominal cost for Pub Talks and Speakeasy. Contact OEF for details.	Jim McCreight, Membership Director 309 SW 6th Avenue, Suite 212 Portland, OR 97204 Tel: 503-222-2270 Fax: 503-241-0827 Email: jmccreight@yahoo.com www.oef.org
Oregon	Fee-based services.	Patrick Murphy, Executive Director Capitol Center 18640 NW Walker Road, Suite 1052 Beaverton, OR 97006 Tel: 503-725-2660 Fax: 503-725-2661 Email: pmurphy@omep.org www.omep.org
Oregon	Free.	David Waki, Ombudsman Jan Bissell, Assistant Ombudsman PO Box 14480 Salem, OR 97309 Tel: 503-378-4209 Fax: 503-373-7639 Email: david.waki@state.or.us jan.L.bissell@state.or.us www.CBS.state.or.us/sbo

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<b>Oregon Society of CPAs</b>	Start-up and existing businesses	Provides advocacy, education, training and information on regulatory issues. Training focuses on determining the type of assistance needed by businesses from CPAs. CPA referral service is available through the website.
<b>Portland Business Alliance (PBA) – Greater Portland's Chamber of Commerce</b>	Small- to medium-sized businesses	Provides education and training programs such as Cornerstones for Success for small- to medium-sized businesses. Also offers networking opportunities such as Business Leads Exchange and Shop Talk.
<b>Portland State University (PSU) – Business Outreach Program</b>	Start-up and existing businesses	Serves existing minority, women and emerging small businesses (M/W/SB) located in north and northeast Portland, but also serves other businesses in the Portland area that meet certain criteria.
<b>Service Corps of Retired Executives (SCORE) – Counselors to America's Small Business</b>	Start-up and existing businesses	Provides nationwide free business counseling and advice, email counseling and workshops to help small business entrepreneurs become successful. Portland has more than 100 counselors from multiple disciplines to assist small businesses with start-up or expansion or other issues.
<b>Small Business Development Center (SBDC) – Clackamas Community College</b>	Start-up and existing businesses	Provides free one-on-one counseling, long-term classes (start-up and advanced), workshops (QuickBooks, Customer Service, Marketing, etc.), seminars, networking and referrals. Visit the website for current course listings.
<b>Small Business Development Center (SBDC) – Mt. Hood Community College</b>	Start-up and existing businesses	Provides free one-on-one counseling and reasonably priced courses. Some of the course subjects include: Starting Your Own Business, Finding Capital, Business Planning and a 10-month Small Business Marketing (SBM) course.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon	No cost for referral service.	Cheryl L. Langley, President PO Box 4555 Beaverton, OR 97076 Tel: 503-641-7200 x25 Fax: 503-626-2946 Email: clangley@orcpa.org www.orcpa.org
Multnomah, Washington, Clark, Clackamas and parts of Yamhill and Columbia counties	Depends on program. Some are free.	Tracy Laine, Director of Membership Involvement Manager 200 SW Market Street, Suite 1770 Portland, OR 97201 Tel: 503-224-8684 Fax: 503-323-9186 Email: info@portlandalliance.com www.portlandalliance.com
N/NE Portland and citywide	Scalable, depending on income, maximum \$250 per year for unlimited resource utilization.	Gary Brown, Director Cody Gray, Assistant Director 4134 N Vancouver Avenue, Suite 309 Portland, OR 97217 Tel: 503-280-0884 or 503-725-3705 Fax: 503-280-9024 Email: garyb@sba.pdx.edu codyg@sba.pdx.edu bop@sba.pdx.edu www.sba.pdx.edu/outprog
Oregon and Southwest Washington	Free.	Bill Klammer, Chapter Chair 601 SW Second Avenue, Suite 950 Portland, OR 97204 Tel: 503-326-5211 Fax: 503-326-2808 Email: scorepdx@wa-net.com www.scorepdx.org
Network of centers throughout Oregon	Business advising by appointment is free. Classes, workshops, seminars, and year-long SBM programs are reasonably priced. Long-term classes allow two attendees for one investment.	Tim Shea, Director 7736 SE Harmony Road Milwaukie, OR 97222 Tel: 503-656-4447 Fax: 503-650-7358 Email: tshea@clackamas.edu www.bizcenter.org/clackamas
Network of centers throughout Oregon	Business advising by appointment is free. Classes, workshops and seminars, and year-long SBM programs are reasonably priced.	Helen Sullivan, Director 323 NE Roberts Avenue Gresham, OR 97030 Tel: 503-491-7658 Fax: 503-666-1140 Email: sullivan@mhcc.edu www.bizcenter.org/gresham

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<b>Small Business Development Center (SBDC) – Portland Community College</b>	Start-up and existing businesses	Provides free one-on-one business advising and reasonably priced classes and workshops. Classes range from three-hour evening classes to a ten-month program for managing and growing your existing business. Classes are taught by business professionals and cover all phases of a business from start-up to development and growth. Topics include: Going Into Business, Business Operations, Financing Your Business, Marketing, Record Keeping, Writing a Business Plan and, for the seasoned entrepreneur, the Small Business Management Program.
<b>Small Business International Trade Center (SBITC)</b>	Businesses interested in exporting	Provides international trade classes, counseling and “How to Export” workshops to individuals. Also provide free one-on-one counseling about international trade matters, i.e. financing, import, letter of credit.
<b>The Sustainable Business Assistance Program</b>	Available to companies in urban renewal areas with available funds	Provides matching funds to companies for an identified project to reduce company waste, identify alternative processing solutions and/or review a building design for increased energy efficiencies. The Zero Waste Alliance (ZWA) is PDC’s contractor for the program. Participants receive from \$5,000 to \$7,500 as a grant to work with ZWA.
<b>Technical Assistance for Community Services (TACS)</b>	Non-profit organizations	Provides training, consultations and referrals to non-profits. Offers workshops, networks and consultations on financial management, board development, strategic planning, building diversity, interim director services, organizational development and leadership issues.
<b>Trillium Artisans</b>	Home-based businesses making and marketing arts and crafts from reclaimed materials	Assists local artisans by providing support in product development, material sourcing and the marketing of products. Technical assistance includes: product design, fair market value pricing, promotional material guidance and resources for marketing research.

SERVICE AREA	COST	PROGRAM CONTACT
Network of centers throughout Oregon	Business advising by appointment is free. Classes, workshops and seminars, and year-long SBM programs are reasonably priced. Visit the website or <a href="http://www.pcc.edu">www.pcc.edu</a> for a current listing of classes and workshops.	Tom Lowles, Director 2025 Lloyd Center Portland, OR 97232 Tel: 503-978-5080 Fax: 503-288-1366 Email: <a href="mailto:tlowles@pcc.edu">tlowles@pcc.edu</a> <a href="http://www.bizcenter.org/portland">www.bizcenter.org/portland</a>
Oregon	Counseling is free. Classes, workshops and seminars are offered at a nominal cost.	Tom Lowles, Director 121 SW Salmon Street, Suite 205 Portland, OR 97204 Tel: 503-274-7842 Fax: 503-222-5050 Email: <a href="mailto:tlowles@pcc.edu">tlowles@pcc.edu</a> <a href="http://www.international.pcc.edu">www.international.pcc.edu</a>
Inquire. Available only in designated urban renewal areas. ZWA also provides fee-for-service assistance citywide.	There is no minimum project size. This is a matching grant; the match may be made in-kind with time spent, and/or the cost of improvements.	Larry Chalfan, Executive Director 121 SW Salmon Street Portland, OR 97204 Tel: 503-279-9383 Email: <a href="mailto:lchalfan@zerowaste.org">lchalfan@zerowaste.org</a> <a href="http://www.zerowaste.org">www.zerowaste.org</a>
Oregon and Washington	Sliding fee scale based on operational budget for organization.	Kay Sohl, Director 1001 SE Water Avenue, Suite 490 Portland, OR 97214 Tel: 503-239-4001 Non-profit Helpline: 503-233-9240 Fax: 503-236-8313 Email: <a href="mailto:info@tacs.org">info@tacs.org</a> <a href="http://www.tacs.org">www.tacs.org</a>
Portland with focus on outer Southeast	Sales commission. Materials and training free or for a nominal cost.	Amanda McCloskey, Executive Director 9119 SE Foster Road Portland, OR 97266 Tel: 503-775-7993 Fax: 503-775-7951 Email: <a href="mailto:amanda@trilliumartisans.org">amanda@trilliumartisans.org</a> <a href="http://www.trilliumartisans.org">www.trilliumartisans.org</a>

ORGANIZATION	TARGET POPULATION	PROGRAM DESCRIPTION
<b>US Department of Commerce - US Export Assistance Center</b>	Businesses exporting and/or already involved in international trade	Provides in-depth counseling and programs to identify and develop best markets for products and services. Also assists in developing export strategies and overseas contacts/clients. Additional expertise and programs are offered on trade financing and export insurance.
<b>US Small Business Administration (SBA)</b>	Start-up and existing businesses	Provides direct counseling and training in addition to working with SCORE and SBDC networks. Offers finance assistance through government-guaranteed loan programs, assists with procurement opportunities and serves as an advocate for small businesses.
<b>University of Oregon - Center for Advanced Materials Characterization In Oregon (CAMCOR)</b>	Start-up and existing businesses in the high-tech industry	Provides state-of-the-art materials characterization facilities to regional companies including high-tech start-ups, fosters faculty and researcher collaborative interactions at academic institutions and provides short courses on techniques and hands-on training facilities.
<b>Worksystems, Inc.</b>	New and existing regional employers and entrepreneurs and job seekers	Invests in employment and training programs for youth, the adult workforce, and business, while building regional partnerships for a strong economy. Supports targeted industry sectors by: enhancing the skills of workers through the Employer Workforce Training Fund; investing in intensive and foundational skill training for thousands of regional job seekers, and by supporting a workforce development system that connects qualified job seekers with available jobs. Business services include: access to a varied, and motivated, hiring pool (20,000+ jobseekers); iMatchSkills – an online job matching tool; pre-employment job skills training, job posting and distribution services, organized job fairs and employer presentations; basic job screening and applicant referrals; interview scheduling and space; hiring tax credit information and assistance; referral to training and education resources, including customized training providers.

SERVICE AREA	COST	PROGRAM CONTACT
Oregon and Southwest Washington	Free counseling and market research. Overseas services available at low to moderate cost.	Scott Goddin, Director Portland Export Assistance Center One World Trade Center 121 SW Salmon Street, Suite 242 Portland, OR 97204 Tel: 503-326-3001 Fax: 503-326-6351 Email: scott.goddin@mail.doc.gov www.buyusa.gov/oregon www.export.gov
Portland and Multnomah and Washington counties	Free one-on-one counseling. Workshops available for nominal cost.	Toni McKissen, Lead Business Development Specialist 601 SW Second Avenue, Suite 950 Portland, OR 97204-3154 Tel: 503-326-5122 or 503-326-2682 Fax: 503-326-2808 Email: maria.mckissen@sba.gov www.sba.gov.or
Pacific Northwest	Fee-for-service. Market rates.	Lucy Biggs, Manager 1252 University of Oregon Eugene, OR 97403-1252 Tel: 541-346-4784 Fax: 541-346-3422 Email: lbiggs@oregon.uoregon.edu http://materialscience.uoregon.edu
Portland and Multnomah and Washington counties	Most services are provided at no additional cost to employers.	Andrew McGough, Executive Director 111 SW Fifth Avenue, Suite 1150 Portland, OR 97204 Tel: 503-478-7300 Fax: 503-478-7302 Email: amcgough@worksystems.org www.worksystems.org

## **ASSISTANCE GUIDE CONTACTS:**

Jennifer Nolfi, Small Business Advocate, PDC, offers assistance to start-up and existing small businesses in accessing Portland resources. Call 503-823-0271, or email [nolfij@pdc.us](mailto:nolfij@pdc.us).

Suzanne Vara, Small Business Liaison, Bureau of Development Services, assists small business owners who are relocating, expanding or remodeling, in understanding regulations, costs, and navigating the permit review process. Call 503-823-7542, or email [varas@ci.portland.or.us](mailto:varas@ci.portland.or.us).

**FIND OUT MORE AT  
WWW.PDC.US/BUSINESS  
OR CALL PDC AT  
503.823.3200**

*Investing in Portland's Future*

# **PDC**

**PORTLAND DEVELOPMENT COMMISSION**

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